

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall Newman
Jonathan Sena
Crystal G. Mullins
Joseph D. Calderón
Garry A. Buie
John W. Boyd

City Manager

J. J. Murphy

May 5, 2014



**Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico**

Monday, February 2, 2015 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Jonathan Sena
Commissioner - District 2

Crystal Mullins
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Garry A. Buie
Commissioner - District 5

John W. Boyd
Commissioner - District 6

A G E N D A

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the January 20, 2015, Regular Commission Meeting
2. Minutes of the January 20, 2015, Commission Work Session

PROCLAMATIONS AND AWARDS OF MERIT

PUBLIC COMMENTS *(For non-agenda items.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

DISCUSSION

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

3. Resolution No. 6250 - Approving the 2014 Fiscal Year Audit Report Prepared by Accounting and Consulting Group, LLP *(Toby Spears)*
4. Resolution No. 6251 - Approving a Memorandum of Understanding with the Hobbs Municipal Schools Regarding Field Turf at Veteran's Memorial Park *(Mike Stone)*
5. Resolution No. 6252 - Approving the Preliminary Plan for Zia Crossing Subdivision, Phase 1, Unit 4, Located Southwest of Millen Drive and Zia Crossing Parkway, as Submitted by Black Gold Estates, LLC *(Kevin Robinson)*
6. **PUBLICATION:** Proposed Ordinance Repealing Chapter 15.08 Fire Zones of the Hobbs Municipal Code *(Kevin Robinson)*

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

7. Next Meeting Date:
 - ▶ Regular Meeting - ***Tuesday, February 17, 2015***, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 2, 2015

SUBJECT: **Commission Meeting Minutes**

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: January 28, 2015
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Meeting of January 20, 2015
- ▶ Work Session of January 20, 2015

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

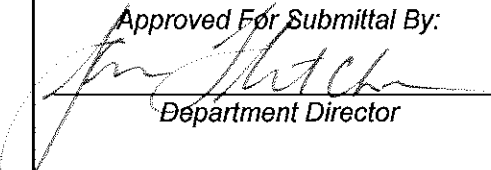
Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director

City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Tuesday, January 20, 2015, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Jonathan Sena
Commissioner Crystal Mullins
Commissioner Joseph D. Calderón
Commissioner Garry A. Buie
Commissioner John W. Boyd (*via telephone*)

Also present:

J. J. Murphy, City Manager
Todd Randall, City Engineer
Mike Stone, City Attorney
Toby Spears, Finance Director
Brian Dunlap, Deputy Police Chief
Shawn Williams, Fire Captain
Barry Young, Deputy Fire Chief
Manny Marquez, Building Official
Paul Thompson, Fire Captain
Ron Roberts, Information Technology Director
Wade Whitehead, Parks Superintendent
Brenda Taylor, Aquatic/Athletic Coordinator
Ronny Choate, General Services Director
Kevin Robinson, Development Coordinator
Matt Hughes, Golf Superintendent
Michal Hughes, Parks and Recreation Superintendent
Britt Lusk, Teen Center Supervisor
Lindsay Chism, Director of Communications
Nikki Sweet, Human Resource Director
David Gasch, Grant Writer
Sandy Farrell, Library Director
Ann Betzen, Executive Assistant/Risk Manager
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
15 citizens

Invocation and Pledge of Allegiance

Commissioner Sena delivered the invocation and Commissioner Newman led the Pledge of Allegiance.

Approval of Minutes

The City Commission convened in closed session on Tuesday, January 13, 2015, at 5:00 p.m. for discussion of matters subject to the attorney-client privilege pertaining to pending or threatened litigation in Federal or State Courts in which the City is or may become a participant and limited personnel matters. The matters discussed in the closed meeting were limited only to discussion of matters subject to the attorney-client privilege pertaining to pending or threatened litigation in Federal or State Courts in which the City is or may become a participant and limited personnel matters. No action was taken during the meeting.

Commissioner Calderón moved that the minutes of the regular meeting held on January 5, 2015, be approved as presented. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Calderón yes, Buie yes, Boyd yes, Cobb yes. The motion carried.

Proclamation Proclamations and Awards of Merit

Proclamation Proclaiming Monday, January 19, 2015, as "Dr. Martin Luther King, Jr., Day". Mayor Cobb proclaimed Monday, January 19, 2015, as "Dr. Martin Luther King, Jr., Day". Mayor Cobb stated he presented the original proclamation at the Dr. Martin Luther King, Jr., event held on Monday, January 19, 2015. Mr. Joe Cotton, President of the National Association for the Advancement of Colored People (NAACP), expressed appreciation to the Commission and City staff who attended the Dr. Martin Luther King march and presentation.

Public Comments

Ms. Victoria Flora Lopez, a citizen of Hobbs, addressed the Commission with concerns regarding an incident that occurred in 2012 involving the Hobbs Police Department. Mayor Cobb agreed to meet with Ms. Lopez personally to hear her concerns.

Mr. Marco Boyle, Hobbs High School Head Baseball Coach, thanked the Commission and City staff for the improvements at the baseball fields. He stated the Hobbs baseball fields will be one of the top notch facilities in the State. Coach Boyle stated he and the baseball team would prefer to play on a dirt mound opposed to the portable mound that is being proposed by the City. He stated it would be unfair for the Senior baseball players to start their last season with a portable mound with which they are unfamiliar. He stated three of the Hobbs High School baseball players are present to voice their opinions.

Mr. Jared Reber thanked the Commission and City Staff for the improvements to the baseball fields and stated he prefers to play on the dirt mound opposed to the portable mound being proposed by the City. Mr. Anthony Baeza and Mr. King Smith, Jr., both agreed.

Mr. J. J. Murphy, City Manager, stated he would be agreeable to place a tarp on top of the synthetic turf and cover it with a clay mound, but he will not agree to cutting a hole in the turf to set a dirt mound. He stated a hole in the turf would create bubbles and would damage the turf. Mr. Murphy stated the usage of the clay mound can be phased out in two years and the younger baseball players can be introduced to the portable mound. He stated that he feels this is a fair compromise between the parties.

Commissioner Buie stated the season opens for baseball in three weeks, and he recommends the clay mound be installed as soon as possible. Coach Boyle stated the clay mound does need to settle before it can be utilized.

Consent Agenda

Mayor Cobb explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Commissioner Newman moved for approval of the following Consent Agenda Item(s):

Resolution No. 6243 - Authorizing a Lease Agreement with Congressman Stevan Pearce for Lease of Office Space Located on the Second Floor of the Annex at City Hall, 200 East Broadway.

Resolution No. 6244 - Authorizing the Appointment of Melissa Clark to the Library Board.

Commissioner Calderón seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Calderón yes, Buie yes, Boyd yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

Discussion

There were no items presented for discussion.

Action Items

Resolution No. 6245 - Authorizing a Budgetary Adjustment for FY 14-15. Mr. Toby Spears, Finance Director, stated a budget work session was held today at 5:00 p.m., during which budgetary adjustments for expenditures and revenues were discussed. He stated the adjustments will be submitted to the State of New Mexico Department of Finance and Administration once the Commission approves the budgetary adjustments.

Commissioner Buie moved that Resolution No. 6245 be adopted as presented. Commissioner Sena seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Calderón yes, Buie yes, Boyd yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Mayor Cobb thanked Mr. Murphy and City staff for being conservative with the current and future budgets.

Resolution No. 6246 - Authorizing Bridgeway Properties, LLC, to Lease Property at Hobbs Industrial Air Park to Texas Kenworth Company. Mr. Michael Stone, City Attorney, stated in 2008, Bridgeway Properties, LLC, purchased City owned property located at 6401 N. Lovington Highway, which is in Hobbs Industrial Air Park (HIAP). He stated there are certain restrictive covenants and deed restrictions requiring Bridgeway to obtain the written consent of the HIAP Board and the Commission prior to leasing the property to another entity. Mr. Stone continued to state that Bridgeway desires to lease approximately four acres of the property with a 49,000 square foot building to Texas Kenworth Company. He stated the property will be utilized as a truck dealership and service center.

Commissioner Calderón moved that Resolution No. 6246 be adopted as presented. Commissioner Mullins seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Calderón yes, Buie yes, Boyd yes, Cobb yes.

The motion carried. A copy of the resolution is attached and made a part of these minutes.

Consideration of Approval to Enter into a Cooperative Educational Services Contract with Lasco Construction, Inc., for the Rockwind Community Links Kitchen Renovation Project in the Amount of \$210,737.95 Including Bonding and GRT. Mr. Murphy explained the contract and stated the City desires to renovate the refreshment/snack area of the Rockwind Community Links Pro Shop to include a kitchen, serving area and customer seating area. He stated three proposals were received and the proposal from Lasco Construction, Inc., was the least expensive and it met minimum requirements. Mr. Murphy stated if constructed now, the renovation will not be disruptive to the opening of Rockwind Community Links Golf Course. He stated the true vision of a Community Links destination includes a restaurant. He also stated there are currently two local vendors who are interested in operating the kitchen at Rockwind Community Links. He stated the kitchen would improve the golf experience which would increase rounds of play and increase revenues. Mr. Murphy stated the return on investment for the renovation is projected to pay for itself in three years. He stated the Rockwind Community Links staff is willing to eliminate the GPS contract for the golf carts in the amount of \$120,000.00 in order to construct the kitchen area.

In response to Commissioner Buie's inquiry, Mr. Ronny Choate, General Services Director, stated the original specifications of Rockwind Community Links Pro Shop included a counter top with a sink as a snack bar area.

In response to Commissioner Buie's question, Mr. Murphy stated the RFP for the renovation of the kitchen will include that the kitchen appliances will be negotiated with the vendor. Commissioner Buie recommended that the RFP include language that the vendor will be responsible for all of the appliances.

In reply to Commissioner Buie's question, Mr. Murphy stated if the City is not successful on securing a vendor to operate the kitchen area, the City would have to operate it. He stated he believes a vendor can be secured because it will generate revenues through the sale of food and alcohol beverages.

Mr. Choate stated the costly items for the kitchen area are the range hood and fire suppression system.

Commissioner Mullins stated that initially she was not an advocate of funds being spent for a new golf course; however, since the funding was approved and the new golf course is almost complete, she stated staff needs to insure that the kitchen being proposed is able to accommodate the vendor. Commissioner Mullins stated she is not in favor of staff later returning and requesting additional funds from the Commission because the vendor does not approve of the layout of the kitchen.

In reply to Commissioner Sena's inquiry, Mr. Murphy stated it would cost approximately \$30,000.00 for all of the kitchen appliances. He stated the RFP will be completed in two weeks, and he is not in favor of the kitchen construction causing an interference with the opening of the golf course in April, 2015.

In response to Mayor Cobb's inquiry, Mr. Choate stated the grease trap is a necessity due to cooking hamburgers and fried foods. He stated the grease trap will be located in the front of the Pro Shop but will be covered and will not be noticeable.

There being no further comments, Commissioner Buie moved to approve the Cooperative Educational Services Contract with Lasco Construction, Inc., for the Rockwind Community Links Kitchen Renovation Project provided that a private vendor is selected by an appropriate RFP to operate the kitchen at Rockwind Community Links. Commissioner Calderón seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Calderón yes, Buie yes, Boyd yes, Cobb yes. The motion carried. Copies of the supporting documentation are attached and made a part of these minutes.

Commissioner Calderón left the meeting at this time.

Resolution No. 6247 - Revising the Admission Fees at Humble and Heizer Pools and Approving a Policy Change at All City Pools. Ms. Brenda Taylor, Aquatic/Athletic Coordinator, explained the resolution and stated staff requests to change admission fees at Humble and Heizer Pools and to also change policies. Ms. Taylor first explained the policy change and stated children 10 years of age and younger cannot be "dropped off" at any of the pools. Children of this age must be accompanied into the pool by an adult and that the adult must remain at the pool for the duration of the child's stay. Currently policy requires that children eight years of age and younger be accompanied by an adult. Unattended children, ages 10 years and younger, account for the large majority of "saves" by lifeguards. Children seven years of age and younger, when in the water, must have an adult in the water with them at all times. Current policy requires that children five years of age and younger have an adult in the water with them at all times.

Ms. Taylor stated currently adults (ages 18 through 61) are not charged an admission fee at Humble and Heizer Pools. She stated it is being requested that specific admission fees be placed on recreation facilities operated by the City. Ms. Taylor stated the previous fee for adults was \$1.00 and staff is requesting the new fee be \$2.00 for adults. She stated this will assist in teaching adults to respect the facilities.

Commissioner Mullins stated it is important that parents protect their children by being present at the facilities with them.

Commissioner Sena stated he agrees with placing a value on the pools in order for participants to respect the facilities and take care of them.

Commissioner Boyd stated he really does not understand why parents are being charged a fee when they are not swimming.

There being no further discussion, Commissioner Mullins moved that Resolution No. 6247 be adopted as presented. Commissioner Sena seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Buie yes, Boyd yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6248 - Approving and Adopting the Market Rate Multi-Family and Single Family Unit Production Municipal Infrastructure Reimbursement Program and the Market Rate Housing Site Municipal Infrastructure Extension Incentive Program for FY 2015. Mr. Kevin Robinson, Development Coordinator, stated the Market Rate Multi-family and Single family unit production is based upon past development agreements approved by the Commission, and reflect those tenants within past agreements that staff fees were deemed desirable by the Commission. He stated RFP advertising "Development Community the Municipalities" were advertised in November, 2011. Mr. Robinson stated \$2,972,886.06 has been appropriated towards development agreements incentivizing the production of Market Rate Housing valued at \$70,397,000.00 by participating in the installation of municipal infrastructures. He stated the community will have added 697 new multi-family housing units. Mr. Robinson stated incentivizing the production of market rate single family housing since 2012, to produce 248 units and actual disbursements have totaled less than \$550,000.00 producing less than 55 units of new single family housing. He stated that current developers participating in the City's incentive may participate but their current project has to be at least 75% completed.

In reply to Commissioner Newman's inquiry, Mr. Robinson stated this Single Family Unit Production Municipal Infrastructure Reimbursement Program and the Market

Rate Housing Site Municipal Infrastructure Extension Incentive Program is only for market rate housing.

Commissioner Sena moved that Resolution No. 6248 be adopted as presented. Commissioner Mullins seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Buie yes, Boyd yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6249 - Authorizing an Allocation of Lodgers' Tax Funds for New Mexico Junior College Training and Outreach - Industry Day and Job Fair (\$55,300.00). Mr. Spears stated the Lodgers' Tax meeting was held on January 14, 2015, and it is the recommendation of the Board to forward the request of the New Mexico Junior College (NMJC) for the Industry Day and Job Fair for approval of funding in the amount of \$55,300.00, to the Hobbs City Commission. He stated Ms. Jai Oyler, representing NMJC, is present at tonight's meeting.

Ms. Oyler stated NMJC will host a two-day Gas and Oil Industry and Job Fair event which will offer information sessions on the educational programs, certification and training provided by NMJC to build a stronger and more skilled labor force for Lea County and the Energy Plex. She stated the event will culminate on Day 2 with the Job Fair, in which regional industry representatives and prospective employees from the region will be brought together. Ms. Oyler stated the Trade Adjustment Assistance Community College and Career Training (TAACCCT) offers grant funding that would allow NMJC to apply for and receive grant funds for training purposes.

Commissioner Boyd questioned spending \$12,000.00 for advertising in Lovington, New Mexico.

In reply to Commissioner Newman's question, Mr. Spears stated there is currently \$128,000.00 available for funding for organizations that are non-profit, profit or public entity and the annual requests will be awarded in April, 2015.

Commissioner Buie stated the NMJC Training and Outreach Industry Day and Job Fair was necessary in the past but it is a little late now due to the drop in oil and gas prices. Commissioner Mullins agreed with Commissioner Buie.

Ms. Oyler stated the training is best when individuals are laid off because they now have time for training and can learn a new job trade in a short period of time. She stated companies are not aware that NMJC offers job trade training.

In response to Commissioner Mullins' inquiry, Ms. Oyler stated the NMJC Training and Outreach Industry Day and Job Fair is currently being advertised by word of mouth. She is requesting R.S.V.P. by March 2, 2015, from oil and gas companies to attend the fair. Ms. Oyler stated that the event can be scaled down if it is the desire of the Commission.

Commissioner Sena stated he is grateful for Ms. Oyler's attendance at tonight's meeting but agrees with Commissioner Buie regarding the timing for a Training and Outreach Industry Day and Job Fair.

Mayor Cobb stated he has concerns regarding the NMJC Training and Outreach Industry Day and Job Fair because he is unsure of the number of heads-in-beds it will bring to Hobbs.

Mr. Phillip Roybal, NMJC Director of Energy Programs, stated some of the Commissioners may be accurate in stating that the NMJC Training and Outreach Industry Day and Job Fair is coming at a bad time since the drop of oil and gas. Mr. Roybal stated he will revise the request being presented to the Commission and will return with factual numbers on how many heads-in-beds this event will bring to Hobbs.

Commissioner Newman moved that Resolution No. 6249 be tabled and reconsidered at a later date. Commissioner Mullins seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Buie yes, Boyd yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mr. Murphy stated Hobbs is an extremely diverse city and the Dr. Martin Luther King, Jr. , event yesterday was very successful. Next year, he will take into consideration expanding the march and having transportation as suggested by Reverend B. J. Choice.

Commissioner Sena stated it was a great celebration yesterday honoring Dr. Martin Luther King, Jr. He stated this brought great memories of the late Commissioner Carl Mackey. Commissioner Sena stated Commissioner Mullins has done a great job in late Commissioner Mackey's place.

Commissioner Mullins thanked the community for a great march yesterday which was a successful event. She stated the City staff and Commission were well represented at the event. Commissioner Mullins stated she wished her late Uncle Carl Mackey was here with us.

Adjournment

There being no further discussion or business, Commissioner Newman moved that the meeting adjourn. Commissioner Calderón seconded the motion. The vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Buie yes, Boyd yes, Calderón no vote, Cobb yes. The motion carried. The meeting adjourned at 6:50 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Minutes of the work session of the Hobbs City Commission held on Tuesday, January 20, 2015, at 5:00 p.m. in the City Commission Chamber at City Hall, 200 East Broadway, Hobbs, New Mexico.

Mayor Cobb called the work session to order and welcomed everyone in attendance. The following were present:

Mayor Sam D. Cobb
Commissioner Marshall Newman
Commissioner Jonathan Sena
Commissioner Crystal Mullins
Commissioner Joseph D. Calderón
Commissioner Garry A. Buie

Absent: Commissioner John W. Boyd

Also present were Mr. J. J. Murphy, City Manager, Mr. Mike Stone, City Attorney, Ms. Jan Fletcher, City Clerk and Ms. Mollie Maldonado, Deputy Clerk. Other staff members and public were also present.

Recycling Discussion - Presentation of Report and Evaluation of the City's Waste and Recycling Programs. Mr. Tim Woomer, Utilities Director, stated the City has discussed recycling programs on numerous occasions. He stated the goal of waste and recycling programs is to reduce cost, waste and create a recycling program. He stated the City would include Waste Management in the process as a partner in recycling. Mr. Woomer recognized several members of the Committee for Hobbs who were present in the audience. He then introduced Mr. Angelo Medico, a recycling consultant hired by the City of Hobbs to evaluate the benefits of a recycling program in the community.

Mr. Medico stated he is knowledgeable and experienced in the subject of recycling. He expressed appreciation to the City for the opportunity to be of service and to present his preliminary findings. He stated the Committee for Hobbs is the grass roots effort behind creation of a recycling program. Mr. Medico stated a community of Hobbs' size should have a recycling program in place.

Mr. Medico stated Waste Management already has unique recycling programs that would be beneficial to Hobbs, and he feels confident that curbside recycling is feasible in Hobbs. He stated residents would first need to change the culture of what is placed into the trash bin. Mr. Medico stated once curbside recycling is implemented, the volume of collection is shifted to recycling which reduces the amount of trash for the landfill. He stated the main cost components for consideration are the costs of trucking and the costs of disposal. The cost would be determined by the type of service provided and the frequency. He stated there would be cost savings to the City and residents if a 64-gallon sized bin is used, after recycling, opposed to the 96-gallon bin which is currently being used. Mr. Medico

stated that savings would be seen by reducing trash pick-up from twice per week to once per week.

In reply to Commissioner Sena's inquiry, Mr. Medico stated he construes the term "curbside service" as meaning all trash service at the residence, whether it occurs in the alley or at the curb, wherever it is that the bins are picked up by Waste Management. He stated the cost schedule would be different and there is better efficiency and less cost if it is done at the front of the house rather than in the alley.

In response to Commissioner Sena's inquiry, Mr. Curtis Harris with Waste Management stated Rio Rancho is currently participating in a recycling program provided by Waste Management and 85% of the residents are participating in the program.

In further answer to Commissioner Sena's question, Mr. Medico stated participation in the recycling program is voluntary. He stated residents voluntarily participate in recycling by separating their trash into the recycle bins.

In reply to Commissioner Newman's inquiry, Mr. Medico stated Waste Management does an excellent job in educating the public regarding recycling. He stated they already have established marketing programs and conduct public service announcements in partnership with the communities.

Mr. J. J. Murphy, City Manager, stated Waste Management would need a complete, multi-faceted campaign in Hobbs in many different mediums to educate the public on recycling. He stated a year from now, recycling will be second nature, and children will learn the social responsibility of recycling.

Mr. Medico used a comparison that first learning to recycle is like first learning to wear a seatbelt. Wearing a seatbelt is now a daily habit which is done automatically when you get into a car. He stated it will be important to first change the mentality of citizens to promote recycling. Mr. Medico stated Waste Management has a great promotions department with pre-packaged promotional tools to educate the community about recycling.

Commissioner Buie stated he is in favor of recycling but is concerned about the cost with Waste Management.

Commissioner Calderón stated the Hobbs Municipal Schools can assist by involving parents and children in recycling. Mr. Medico stated he has seen schools form Environmental Clubs to help teach students the differences between waste and recycling.

Commissioner Mullins stated she supports recycling. She questioned whether there would be recycle bins available to the public at various points in the community. Mr. Medico stated bins can be available throughout the community but he recommended first starting with residential recycling.

In reply to Commissioner Mullins' inquiry, Mr. Medico stated the incentive for residents to participate in recycling is that they will save money by not having that much trash being thrown in the trash bins and can downsize trash bins - "pay as you throw".

In response to Mayor Cobb's question, Mr. Medico stated the fees at the landfill are all inclusive with Waste Management.

In further answer to Mayor Cobb's inquiry, Mr. Woomer stated the biggest cost paid to Waste Management is trucking fees. He stated the City will experience savings by reducing the volume of trash and reducing the frequency of pick-ups.

In reply to Mayor Cobb's question, Mr. Woomer stated there are State grants for which the City can apply to incorporate a recycle-processing facility in Hobbs. Mr. Murphy stated Hobbs could be the hub to surrounding areas for recycling needs such as a processing facility.

Mayor Cobb stated if the recycle-processing facility was operated by a private firm, it would be a win-win for all. Mr. Medico stated that a processing facility would have to be subsidized as it is not usually a profitable business.

Ms. Bonnie Moran, member of the Committee for Hobbs, stated the Committee is very much in support of recycling.

Ms. Marcia Schubert, also a member of the Committee for Hobbs, stated the Committee is willing to assist in promoting and educating the community on the importance of recycling.

Ms. Cindy Huffman, member of the Committee for Hobbs, thanked everyone for considering recycling.

Mr. Woomer stated he will meet with representatives of Waste Management to solutions on recycling.

Budgetary Adjustments for FY 14-15. Mr. Toby Spears, Finance Director, reviewed the FY 15 mid-year adjustments and stated the general fund budgeted cash reserves have increased from 39% to 47% which is \$33,083,428.00 to

\$39,901,460.00. He stated the total expenditures budgeted for the first quarter is \$176,263,185.00 and the total for the second quarter is \$165,736,009.00 which is a total expense reduction of \$10,527,176.00.

Mr. Spears stated the total revenue budgeted for FY 15 for the first quarter is \$137,351,293.00 and the second quarter is \$134,217,675.00. He stated with the revenue reduction in the amount of \$3,133,618.00, the budgetary cash increased \$7,393,558.00.

Mr. Spears stated the total cash on June, 30, 2014, was \$90,236,552.00 and total cash on December 31, 2014, was approximately \$105,118,440.00 with total encumbrances at approximately \$17,261,631.00.

Mr. Spears stated the gross receipt taxes (GRT) budgeted for FY 15 was \$72 million and as of January, 2015, the City has received \$49,828,304.00 which is 69.2% of the projected total. He stated the current trending for seven months is \$86,395,951.00 which is a variable month trending versus a straight line. Mr. Spears viewed the five year (seven months) trend of GRT revenues by month.

Mr. Spears reviewed the 2015 budgeted expenditures versus actual expenditures through six months as follows:

| | 2015** Budgeted | 2015 Actual/Encumbered | % Used of budget | Amount |
|---------------------|--------------------|---------------------------|------------------|------------|
| Salary and Benefits | 39,586,317 | 18,163,951 | 46% | 21,422,366 |
| Operating | 44,338,007 | 20,763,966 | 47% | 23,574,041 |
| Capital Outlay | 8,344,840 | 3,116,454 | 37% | 5,228,386 |
| Capital Projects | 81,548.999 | 26,994,685 | 33% | 54,554,314 |

FTE Counts 509 445*

* actual FTE count as of January 2015

** September, 2014 Budget

Mr. Spears stated 509 FTE positions were budgeted in FY15 of which 445 are actual and 64 are vacant. He stated 509 FTE budgeted positions less the 29.25 adjusted FTE positions leaves 479.75 budgeted positions for FY 2015.

Commissioner Sena thanked City staff for their leadership and the Commission for quickly addressing the anticipated downturn in the economy.

Commissioner Mullins expressed appreciation to staff for increasing the City reserves by eliminating some projects. She stated the City needs to be frugal with its money.

Mayor Cobb expressed appreciation to City staff for their leadership and for doing the right thing at the right time. He stated Hobbs has promoted a diversified economy and has been very fortunate. He stated the City will continue to move forward and work on quality-of-life issues which will make a difference in our community.

Mr. Murphy stated he wrote a letter to the editor of the Hobbs News-Sun to inform the public that the City has reduced its budgetary expenditures and is carefully watching the situation. He stated the budgetary restraints are from the ground up. He stated Hobbs has the best Department Heads and employees anywhere. He praised the work of Mr. Spears and stated he has done an outstanding job as Finance Director.

There being no further discussion by the Commission, the meeting adjourned at 5:45 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 2, 2015

SUBJECT: Resolution approving 2014 fiscal year audit.
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: 01/27/15
SUBMITTED BY: Deborah Corral, Assistant Finance Director

Summary:

The City of Hobbs needs approval of the 2014 fiscal year audit performed by Accounting and Consulting Group of Albuquerque, NM per NM State Auditor guidelines, Section 2.2.2.10.J (3)(d) of 2.2.2 NMAC Requirements for Contracting and Conducting Audits of Agencies

Fiscal Impact:

No fiscal impact.

Reviewed By: _____

Finance Department

Attachments: Resolution

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

Approval of resolution.

Approved For Submittal By:

Department Director

City Manager

CITY CLERK-S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6250

A RESOLUTION APPROVING THE CITY OF
HOBBS 2014 FISCAL YEAR AUDIT REPORT AS
PREPARED BY ACCOUNTING AND CONSULTING GROUP, LLP

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS,
NEW MEXICO, that the City Commission hereby approves and accepts the City of
Hobbs 2014 Fiscal Year Audit Report as prepared by Accounting & Consulting Group,
LLP.

PASSED, ADOPTED AND APPROVED THIS 2nd day of February, 2015.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



State of New Mexico
OFFICE OF THE STATE AUDITOR
Elected for Better Government

Tim Keller
State Auditor

January 9, 2015

SAO Ref. No. 6086

J.J. Murphy, City Manager
City of Hobbs
200 E. Broadway St.
Hobbs, NM 88240-8302

SUBJECT: Audit Report—City of Hobbs—2013-2014 Fiscal Year—Prepared by Accounting & Consulting Group, LLP

The audit report for your agency was received by the Office of the State Auditor (Office) on December 1, 2014. The State Auditor's review of the audit report required by Section 12-6-14 (B) NMSA 1978 and 2.2.2.13 NMAC has been completed. This letter is your authorization to make the final payment to the independent public accountant (IPA) who contracted to perform the agency's financial and compliance audit. In accordance with Section 2 of the audit contract, the IPA is required to deliver the specified number of copies of the audit report to the agency.

Pursuant to Section 12-6-5 NMSA 1978, the audit report does not become public record until five days after the date of this release letter, unless your agency has already submitted a written waiver to the Office. Once the five-day period has expired or upon the Office's receipt of a written waiver, the audit report shall be:

- released by the Office to the Legislative Finance Committee, and the Department of Finance and Administration; and
- posted by the Office to our website
- presented by your agency to a quorum of the agency's governing authority at a public meeting, for approval, per Section 2.2.2.10(J)(3)(d) NMAC, *Requirements for Contracting and Conducting Audits of Agencies*.

The independent public accountant's findings and comments are included in the audit report on pages 144-148. **It is ultimately the responsibility of the governing authority of the agency to take corrective action on all findings and comments. If you are required to present the audit report at a public meeting please provide notice of the date and time of the meeting to our office.**

A handwritten signature in black ink, appearing to read "Tim Keller".

TIM KELLER
STATE AUDITOR

cc: Accounting & Consulting Group, LLP



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 2, 2015

SUBJECT: Approval of a Memorandum of Understanding with Hobbs Schools regarding Field Turf at Veteran's Memorial Ball Park.

DEPT. OF ORIGIN: City Attorney's Office
DATE SUBMITTED: January 27, 2015
SUBMITTED BY: Michael H. Stone, City Attorney

Summary:

The City Commission has approved funding for field turf at various fields at Veteran's Memorial Ball Park. The project is well on its way to completion. Hobbs Schools will be providing \$1.5 million dollars towards the project. Payments from the Hobbs Schools shall occur as follows:

\$500,000.00 December 23, 2014
\$500,000.00 December 1, 2015
\$500,000.00 December 1, 2016

The parties have executed a Memorandum of Understanding containing the terms and conditions of the agreement and is attached hereto.

Fiscal Impact:

Reviewed By: 

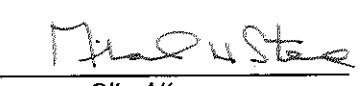
Finance Department

The City will pay for the project as budgeted and will receive \$1.5 million dollars over two years from the School..

Attachments:

Memorandum of Understanding
Resolution

Legal Review:

Approved As To Form: 

City Attorney

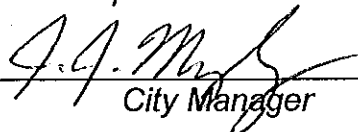
Recommendation:

Approve the Memorandum of Understanding

Approved For Submittal By:



Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6251

A RESOLUTION AUTHORIZING APPROVAL OF A
MEMORANDUM OF UNDERSTANDING WITH THE
HOBBS MUNICIPAL SCHOOLS REGARDING FIELD TURF AT
VETERAN'S MEMORIAL BALL PARK

WHEREAS, the City of Hobbs and the Hobbs Municipal Schools desire to enter an agreement to complete all necessary objectives and aims to install artificial turf on fields located at Veteran's Memorial Park; and;

WHEREAS, the City Commission has approved funding for field turf at various fields located at Veteran's Memorial Park; and

WHEREAS, the Hobbs Municipal Schools will be providing \$1.5 million dollars towards the project in three payments of \$500,000.00 each as follows; December 23, 2014, December 1, 2015 and December 1, 2016;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO that the Mayor be and hereby is, authorized and directed to execute on behalf of the City of Hobbs a Memorandum of Understanding between the City of Hobbs and the Hobbs Municipal Schools regarding installation and cost sharing of artificial turf at Veteran's Memorial Park.

PASSED, ADOPTED AND APPROVED this 2nd day of February, 2015.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE HOBBS MUNICIPAL SCHOOLS AND THE
CITY OF HOBBS**

This Memorandum of Understanding is made this _____ day of February, 2015, by and between the City of Hobbs (hereinafter "CITY") and the Hobbs Municipal Schools (hereinafter "SCHOOLS").

WHEREAS CITY and SCHOOLS desire to enter into an agreement in which CITY and SCHOOLS complete all necessary objectives and aims related to the installation of artificial turf on the Varsity baseball field, Sanger softball field, and Junior Varsity baseball field (collectively hereinafter "Complex 1") located at the Veterans Memorial Complex in Hobbs, New Mexico.

AND WHEREAS CITY and SCHOOLS desire to enter into a Memorandum of Understanding outlining the working arrangement that each will be responsible to complete.

NOW THEREFORE CITY and SCHOOLS, through mutual affirmation, agree as follows:

PURPOSE

The purpose of this agreement is to provide for the installation and maintenance of the artificial turf, as well as necessary amenities intimately associated therewith, located at the City of Hobbs Complex 1. CITY and SCHOOLS aim to promote a working relationship between each to achieve the best result for the community. CITY and SCHOOLS agree to cooperate as outlined in this Memorandum of Understanding.

DUTIES

I. CITY DUTIES

CITY will ensure the following obligations are met:

- A. CITY will schedule progress meetings to ensure both parties are well informed of the process and progress of the installation of artificial turf at Complex 1.
- B. CITY will oversee the installation of artificial turf at Complex 1 to ensure turf and installation meets the highest standards of quality associated with the current market.
- C. CITY will select contractor and bid out project according to all State and Federal laws.

- D. CITY will pay the cost of the entirety of the contract to the selected contractor on agreed upon terms between CITY and the contractor.
- E. CITY will replace all dugouts for Complex 1, those being the dugouts for the Varsity baseball, Sanger softball, and Junior Varsity baseball fields.
- F. CITY will be responsible for cleaning and maintaining the artificial turf located at Complex 1 during the installation process.
- G. CITY will allow for the temporary installation and use of a "clay mound" on the Varsity field for the next two high school baseball seasons beginning with the 2015 season. Under no circumstances will the artificial turf be cut and/or removed below the temporary mound and an appropriate tarp shall be utilized between the clay mound and the artificial turf.
- H. CITY will install an artificial mound at the conclusion of the 2015 and 2016 high school baseball seasons once the clay mound is removed from the Varsity field.
- I. CITY will coordinate with SCHOOLS regarding the transition of the Varsity field from a clay mound to an artificial mound at the beginning and conclusion of the 2015 and 2016 high school baseball seasons.
- J. CITY will install and maintain turf mound on Junior Varsity field to meet the standards of New Mexico Athletic Association.

II. SCHOOLS DUTIES

SCHOOLS will ensure the following obligations are met:

- A. SCHOOLS will attend scheduled meetings arranged by CITY to ensure it is well informed of the process and progress of installation of artificial turf at Complex 1.
- B. SCHOOLS will cooperate as needed in the installation of artificial turf at Complex 1.
- C. SCHOOLS will provide to CITY a total of \$1,500,000 for the installation of artificial turf at Complex 1. SCHOOLS will pay this sum in three (3) installments as follows:

- i. \$500,000 for FY 2014-2015 on December 23, 2014;
 - ii. \$500,000 for FY 2015-2016 on December 01, 2015;
 - iii. \$500,000 for FY 2016-2017 on December 01, 2016.
- D. SCHOOLS will replace/install, at cost, all fencing at Complex 1, that being the fencing for the Varsity baseball, Sanger softball, and Junior Varsity baseball fields. CITY shall approve said fencing.
- E. SCHOOLS will ensure best practices and reasonable care are exercised in use and daily upkeep of fields at Complex 1.
- F. SCHOOLS will install and maintain a clay mound on the Varsity field at the beginning of the 2015 and 2016 high school baseball seasons. Under no circumstances shall the artificial turf be cut and/or removed below the temporary mound and an appropriate tarp shall be utilized between the clay mound and the artificial turf. A representative from the City shall be present when the clay mound is installed.
- G. SCHOOLS will remove the clay mound from the Varsity field within five (5) days of the conclusion of the Hobbs 2015 and 2016 high school baseball seasons.
- H. SCHOOLS and CITY will ensure that turf is not damaged during either the installation or removal of the clay mound from the Varsity field as outlined above.
- I. SCHOOLS will coordinate with CITY regarding the transition of the Varsity field from a clay mound to an artificial mound at the beginning and conclusion of the 2015 and 2016 high school baseball seasons.

MERGER OF AGREEMENT

The agreement incorporates all agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings have been merged into this Agreement. No prior statements, representations, promises or agreement of understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in the Agreement.

SOVEREIGN IMMUNITY

The City of Hobbs and Hobbs Municipal Schools, their public employees and officials (as defined in the New Mexico Tort Claims Act) do not waive

sovereign immunity, do not waive any defense(s), and/or do not waive any limitation(s) pursuant to the New Mexico Tort Claims Act. No provision in the Agreement modifies and/or waives any provision of the New Mexico Tort Claims Act as it relates to the City and their public employees.

LIABILITY

Each party agrees to bear liability and responsibility for the negligent, reckless or deliberate acts or omissions of their own officers and employees, as limited by the New Mexico Tort Claims Act.

THIRD PARTY BENEFICIARIES

It is specifically agreed between the parties executing the Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary, or to authorize anyone not a party to the Agreement to maintain, pursuant to the provisions of the Agreement, a suit of any nature, including but not limited to suits alleging wrongful death, bodily and/or personal injury to person(s), damages to property(ies), and/or any cause of action.

INSURANCE

Both the City of Hobbs and the Hobbs Municipal School District will maintain liability insurance or qualify as a self-insured entity, as required by law.

TERM

This Memorandum of Understanding shall continue in full force and effect, until the entirety of \$1,500,000 has been received by CITY. SCHOOLS reserve the right to pay the balance of the aforementioned sum prior to the schedule outlined in Section II(C)(i-iii) at which point the term of this agreement will end earlier than Fiscal Year 2016-2017 (June 30, 2017) as originally anticipated.

SEVERABILITY

If any provision of this Memorandum of Understanding is found to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Memorandum of Understanding is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

GOVERNING LAW

This Memorandum of Understanding shall be construed in accordance with the laws of the State of New Mexico.

EFFECTIVE DATE

This Memorandum of Understanding shall be in full force and effect upon execution and approval of the parties hereto.
HOBBS MUNICIPAL SCHOOLS

BY: _____
Lance Wiseman
President, Hobbs Municipal Schools

Date: _____

CITY OF HOBBS

BY: _____
Sam D. Cobb
Mayor

Date: _____

Approved as to Form:

By: _____
Michael H. Stone
City Attorney

Date: _____

ATTEST:

Jan Fletcher, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: February 2, 2015

SUBJECT: RESOLUTION TO APPROVE THE PRELIMINARY PLAN FOR ZIA CROSSING SUBDIVISION, PHASE 1, UNIT 4 AS RECOMMENDED BY THE PLANNING BOARD. Located southwest of the intersection of Millen Drive and Zia Crossing Parkway within the municipal boundaries, submitted by Black Gold Estates, LLC.

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: January 26, 2015
SUBMITTED BY: Kevin Robinson – Planning Department

Summary: The Preliminary Plan for Zia Crossing Subdivision, Phase 1, Unit 4, is submitted by Black Gold Estates, LLC. The proposed subdivision is located southwest of the intersection of Millen Drive and Zia Crossing Parkway within the municipal boundaries (newly annexed). The proposed subdivision encompasses +/- 17 acres and will contain 57 single family residential lots. The average residential lot size is 50' x 100'. The Planning Board reviewed this issue on January 20, 2015 and voted 5 to 0 to recommend approval.

Fiscal Impact:

Reviewed By: _____

Finance Department

The positive impact of the new development and new housing from GRT collections and monthly utility bills of the residents should offset any expenses that the City will incur from the maintenance responsibility of streets, water and sewer lines.

Attachments: Resolution, Preliminary Plan, Planning Board Minutes.

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

Approval of the Resolution to approve the Preliminary Plan for Zia Crossing Subdivision, Phase 1, Unit 4, as recommended by the Planning Board.

Approved For Submittal By:

Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6252

A RESOLUTION APPROVING THE PRELIMINARY PLAN OF ZIA CROSSING SUBDIVISION, PHASE 1, UNIT 4, AS RECOMMENDED BY THE PLANNING BOARD.

WHEREAS, Black Gold Estates, LLC has submitted a Preliminary Plan for Zia Crossing Subdivision, Phase 1, Unit 4, for review by the City Planning Board; and

WHEREAS, the subdivision Preliminary Plan was reviewed and approved by the Hobbs Planning Board at the January 20, 2015 meeting.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby grants Preliminary Plan Approval to Zia Crossing Subdivision, Phase 1, Unit 4, as recommended by the Planning Board; and

2. The City officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 2nd day of Feb., 2015.

SAM D. COBB, Mayor

ATTEST:

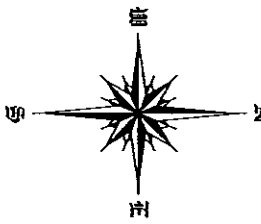
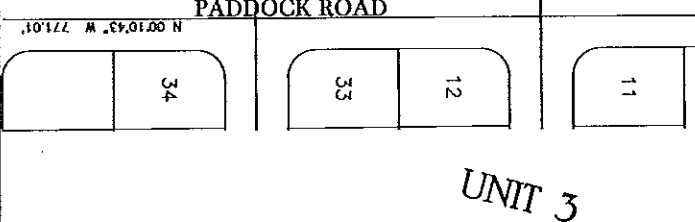
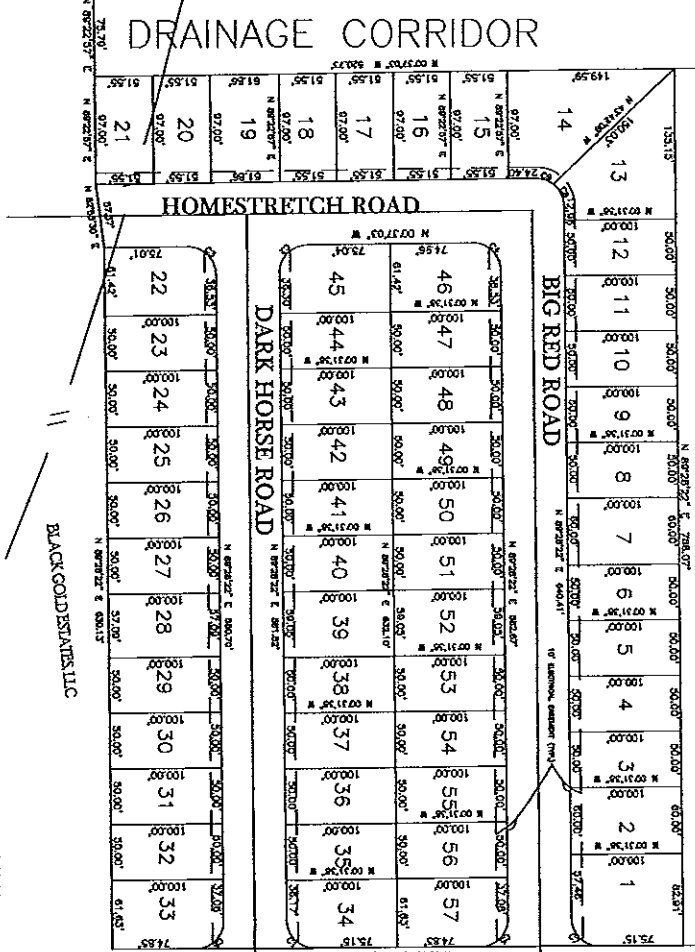
JAN FLETCHER, CITY CLERK

MILLEN ROAD

ZIA CROSSING SUBDIVISION UNIT 4 = 57 LOTS & 1 Commercial / Multi-Family Lot

COMMERCIAL / MULTI-FAMILY
7.22 ACRES

| | | | | | |
|----|--------|--------|--------|---------------|-----------|
| 01 | 25.00' | 56.12' | 55.25' | N 44°36'42" E | 89°38'05" |
| 02 | 25.00' | 56.23' | 55.35' | N 43°34'21" W | 89°54'45" |
| 03 | 25.00' | 56.28' | 55.35' | N 44°28'43" E | 89°58'14" |
| 04 | 25.00' | 56.31' | 55.38' | N 44°23'08" E | 90°00'28" |
| 05 | 25.00' | 56.12' | 55.25' | N 43°42'08" W | 89°38'05" |
| 06 | 25.00' | 56.42' | 55.46' | N 43°21'11" W | 90°20'53" |
| 07 | 25.00' | 56.65' | 55.84' | N 43°43'24" E | 89°24'53" |
| 08 | 25.00' | 56.44' | 55.84' | N 43°43'24" E | 89°24'53" |
| 09 | 25.00' | 56.87' | 56.55' | N 18°43'04" E | 38°40'14" |



| Area | Sq. Feet | Acres |
|-------|-----------|-------|
| 1 | 8113.30 | 0.19 |
| 2 | 5000.00 | 0.14 |
| 3 | 5000.00 | 0.14 |
| 4 | 5000.00 | 0.14 |
| 5 | 5000.00 | 0.14 |
| 6 | 5000.00 | 0.14 |
| 7 | 5000.00 | 0.14 |
| 8 | 5000.00 | 0.14 |
| 9 | 5000.00 | 0.14 |
| 10 | 5000.00 | 0.14 |
| 11 | 5000.00 | 0.14 |
| 12 | 5000.00 | 0.14 |
| 13 | 5000.00 | 0.14 |
| 14 | 5000.00 | 0.14 |
| 15 | 5000.00 | 0.14 |
| 16 | 5000.00 | 0.14 |
| 17 | 5000.00 | 0.14 |
| 18 | 5000.00 | 0.14 |
| 19 | 5000.00 | 0.14 |
| 20 | 5000.00 | 0.14 |
| 21 | 5000.00 | 0.14 |
| 22 | 5000.00 | 0.14 |
| 23 | 5000.00 | 0.14 |
| 24 | 5000.00 | 0.14 |
| 25 | 5000.00 | 0.14 |
| 26 | 5000.00 | 0.14 |
| 27 | 5000.00 | 0.14 |
| 28 | 5000.00 | 0.14 |
| 29 | 5000.00 | 0.14 |
| 30 | 5000.00 | 0.14 |
| 31 | 5000.00 | 0.14 |
| 32 | 5000.00 | 0.14 |
| 33 | 5000.00 | 0.14 |
| 34 | 5000.00 | 0.14 |
| Total | 308221.56 | 7.08 |

FOUR CORNERS SURVEYING, INC.
2116 COLUMBIA AVENUE, SUITE 101
MARIETTA, GA 30067
DATE: 02/21/24
PROJECT: ZIA CROSSING SUBDIVISION PHASE I, UNIT 4
CITY OF HOMER, NEW HADSPER
SHEET: 2 OF 2
PROJECT NO.: 202400102

N 1/4 CORNER SECTION 13
FOUND CONCRETE
MONUMENT WITH
BRASS DISK

EXTENTS OF FLOOD
ZONE PER CITY
OF HOMER GIS
MAP

BLACK GOLD STATE, LLC

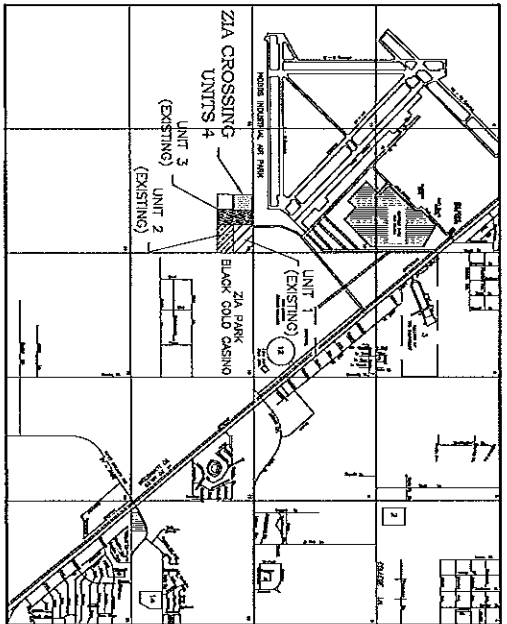
BLACK GOLD STATE, LLC

SUBDIVISION PLANS ZIA CROSSING, UNIT 4

CITY OF HOBBS
LEA COUNTY, NEW MEXICO
NE/4 OF SECTION 13, TOWNSHIP 18 SOUTH RANGE 37 EAST

INDEX OF SHEETS

| SHEET | DESCRIPTION |
|-------|--|
| A1 | COVER SHEET, INDEX OF DRAWINGS & LOCATION MAP |
| A2 | GENERAL NOTES & MATERIALS SPECIFICATIONS |
| A3 | MASTER LAYOUT |
| A4 | UTILITY LAYOUT PLAN |
| B1 | HOMESTRETCH ROAD PLAN & PROFILE |
| B2 | BIG RED ROAD PLAN & PROFILE |
| B3 | DARK HORSE ROAD PLAN & PROFILE |
| D1 | WEST DITCH PLAN AND PROFILE |
| I1 | INTERSECTION DETAILS |
| W1 | WATER DETAILS |
| R1 | ROADWAY DETAILS |
| S1 | SEWER DETAILS |
| U1 | UNDERGROUND ELECTRIC/TELEPHONE/CABLE TRENCH LAYOUT |
| U2 | FLEC/TELEPHONE/CABLE TRENCH DETAILS & USPS CLUSTER BOX DETAILS |
| L1 | LOT FILL LAYOUT |



LOCATION MAP
Not to Scale

- GENERAL NOTES:
1. ALL WORK TO BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF THE NEW MEXICO STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, AND THE CITY OF HOBBS STANDARDS.
 2. TRENCHES WILL CROSS PAVEMENT, NATIVE SOIL, AND COMPACTED CALICHE PADS. CONTRACTOR TO SAW-CUT EDGES AND CONSTRUCT "PAVEMENT" PATCH ACCORDING TO DETAILS.
 3. CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES FOR SIZE, TYPE, DEPTH AND LOCATION. EXISTING UTILITIES SHALL FOLLOW NEW MEXICO DRAWINGS AND FIELD OBSERVATIONS. CONTRACTOR SHALL FOLLOW NEW MEXICO ONE-CALL PROCEDURES.
 4. TRAFFIC CONTROL DEVICES SHALL BE INSTALLED, INSPECTED AND MAINTAINED BY CERTIFIED PERSONNEL. ENGINEER AND OWNER SHALL BE NOTIFIED AT LEAST 48 HOURS PRIOR TO ANY CHANGES IN TRAFFIC CONTROL PHASES, SO THAT THE OWNER CAN NOTIFY THE PUBLIC.
 5. CONTRACTOR SHALL MAINTAIN GOOD HOUSEKEEPING THROUGHOUT THE PROJECT AND UPON PROJECT COMPLETION THE RIGHT-OF-WAY SHALL BE FREE OF ROCKS GREATER THAN 2" DIAMETER, ROCKS GREATER THAN 2' IN DIAMETER SHALL BE CRUSHED OR REMOVED.
 6. CONTRACTOR SHALL MAINTAIN ACCESS TO ALL BUSINESSES AND ADJACENT LANDOWNERS DURING THE ENTIRE PROJECT.
 7. CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY UPON FINDING DEFERRING FIELD CONDITIONS.
 8. CONTRACTOR SHALL NOT DAMAGE EXISTING SURVEY MONUMENTS. ANY MONUMENTS DAMAGED DURING CONSTRUCTION SHALL BE REPLACED BY A LICENSED SURVEYOR AT THE CONTRACTOR'S EXPENSE.
 10. PAY ITEMS SHALL BE AS LISTED ON THE BID FORM. ITEMS SHALL BE MEASURED AND PAID FOR BY THE UNITS LISTED ON THE BID FORM. ITEMS NECESSARY FOR CONSTRUCTION AND NOT LISTED SHALL BE CONSIDERED INCIDENTAL TO THE ITEM BEING INSTALLED.
 11. MAXIMUM 300 LINEAR FEET OF WATERLINE TRENCH OR 350 LINEAR FEET OF SEWERLINE TRENCH (MANHOLE TO MANHOLE) OPEN AT A TIME UNLESS APPROVED BY OWNER IN ADVANCE.
 12. DITCH SPOIL TO BE PLACED BETWEEN DITCH AND ROADWAY WHERE FIELD CONDITIONS ALLOW.
 13. EXCAVATION AREAS TO BE PROPERLY FENCED WHEN CONSTRUCTION ACTIVITIES ALLOW, ESPECIALLY WHEN CONTRACTOR IS NOT WORKING IN THE AREA.
 14. OSHA EXCAVATION REGULATIONS TO BE OBSERVED AT ALL TIMES.
 15. WARNING LIGHTS ON TRAFFIC CONTROL DEVICES ARE NOT OPTIONAL ON THIS PROJECT.
 16. PROJECT SHALL NOT BE DEEMED COMPLETE UNTIL ALL ROADS, CURBS AND DRAINAGE STRUCTURES HAVE BEEN TESTED SHOWN TO PROPERLY DRAIN.
 17. SIGNS FOR PERMANENT TRAFFIC CONTROL (SPEED LIMITS, DIRECTIONS, ETC.) EXIST IN THE RIGHT-OF-WAY. THESE SIGNS WILL BE CAREFULLY AVOIDED OR REMOVED AND RE-INSTALLED AS PER MNDOT STANDARD DRAWINGS. SEE DETAILS.
 18. WHERE GRADES ARE SHOWN WITH TWO DIGITS PRECEDING THE DECIMAL POINT, IT SHALL BE ASSUMED THAT 3600 FEET IS ADDED.
 19. ALL CONCRETE USED IN THIS PROJECT SHALL INCLUDE FIBER REINFORCEMENT. FIBERS SHALL BE VIRGIN POLYPROPYLENE STRANDS (APPROX. 3/4 INCHES IN LENGTH). ALL CONCRETE SHALL CONTAIN APPROXIMATELY 1.5 LBS. OF FIBER PER CUBIC YARD OF CONCRETE. NO SEPARATE MEASUREMENT OF PAYMENT WILL BE MADE FOR SUCH WORK AND IT SHALL BE CONSIDERED INCIDENTAL TO THE CONSTRUCTION. FIBER REINFORCEMENT DOES NOT DELETE REQUIREMENTS FOR STEEL REINFORCEMENT WHEN REQUIRED ON DETAILS.
 20. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS REQUIRED BY FEDERAL, STATE AND LOCAL AUTHORITIES.
 21. CONTRACTOR SHALL MINIMIZE DISTURBED VEGETATION AND IMPLEMENT NECESSARY BMP'S (BEST MANAGEMENT PRACTICES) IN COMPLIANCE WITH THEIR STORM WATER POLLUTION PREVENTION PLAN.

INSTALLATION OF WATER AND SEWER IMPROVEMENTS

Materials and equipment used in the installation of water and sewer improvements shall be new and unused, manufactured in compliance with standards published by the American Society for Testing and Materials (ASTM), the American Water Works Association (AWWA) or other published applicable standards.

Where specific items are called for by name, make or catalog number such reference shall be interpreted as establishing a standard quality and not construed as limiting competition. The use of substitutes is permissible in most cases, provided written request and proper certification are submitted to the ENGINEER for THE CITY'S review and approval prior to bidding. Installation, construction specifications, and testing requirements shall be governed by the 2006 New Mexico Standard Public Works Specifications and City of Hobbs Supplemental Specifications.

SANITARY SEWER SYSTEM

Collector: PVC, SDR 26, push on, gasketed sewer pipe
 Service: PVC, SCH 40 or SDR 21 push on, gasketed (or glued) sewer pipe
 Fittings: PVC, SCH 40, push on, gasketed (or glued) sewer pipe
 Manholes: Pre-cast reinforced concrete, 4 ft. inside diameter, type C Concentric manholes OR Pre-cast fiberglass manholes, 4 ft. inside diameter, type C OR Cast-in-place manholes may be permitted with prior approval from City. (Manhole opening to be 30 inches diameter, typical all manholes)
 Manhole ring and cover: Heavy Duty, East Jordan Iron Works product #41430120A01 standard cast iron, bottom flange, 270 lb. manhole rim and lid, concealed pick slot.

WATER SYSTEM

Distribution Lines (12 inch and Smaller): PVC, DR 18, Class 150, C 900 push on, gasketed water pipe OR HDPE, DR 17, C 906 blue or blue stripe.
 Fittings: Mechanical joint (MJ), class 250 Or 350 S.S.B. type, ductile iron pipe fittings for PVC, Polyethylene fittings may be MJ or fused fittings, ductile iron pipe sizes. All HDPE pipe shall utilize MJ adaptors when connection to Ductile iron fittings. Mega Lug restrained fittings shall be used along with concrete thrust blocking. Valves may be FL x MJ when connected at fittings.
 Gate Valves: Mueller bonded resilient seat, non-raising stem type, mechanical joint, fuse bonded epoxy coated inside and out, 2 inch operating nut, opens counter clockwise.
 Fire Hydrants: Kennedy Guardian K81D, 5 1/4 Main Valve Fire hydrant (Painted Chrome Yellow)
 Valve Box: Tyler 461S, or approved equal
 Water Meter Box: Regular Meter Box - East Jordan product number 32234002A04, round 18 in. x 18 in. and DFW Plastics Inc. plastic blue cover product number (18AABR-49). Commercial Meter Box - See Details if required.
 Water Service Laterals: 1 inch poly line shall be CT size and 2 inch poly lines shall be IP size. Service lateral saddles shall be shown on the City of Hobbs Standard Details. Commercial Services: See Meter Box Details if required.

ORIGINAL DRAWING SIZE 24" X 36"

PRELIMINARY - NOT FOR CONSTRUCTION - UNDER REVIEW

| DATE | BY | CHK | APP. |
|----------|----------|-----|------|
| 12/29/14 | GENERAL | | |
| 12/29/14 | DESIGN | | |
| 12/29/14 | CONTRACT | | |

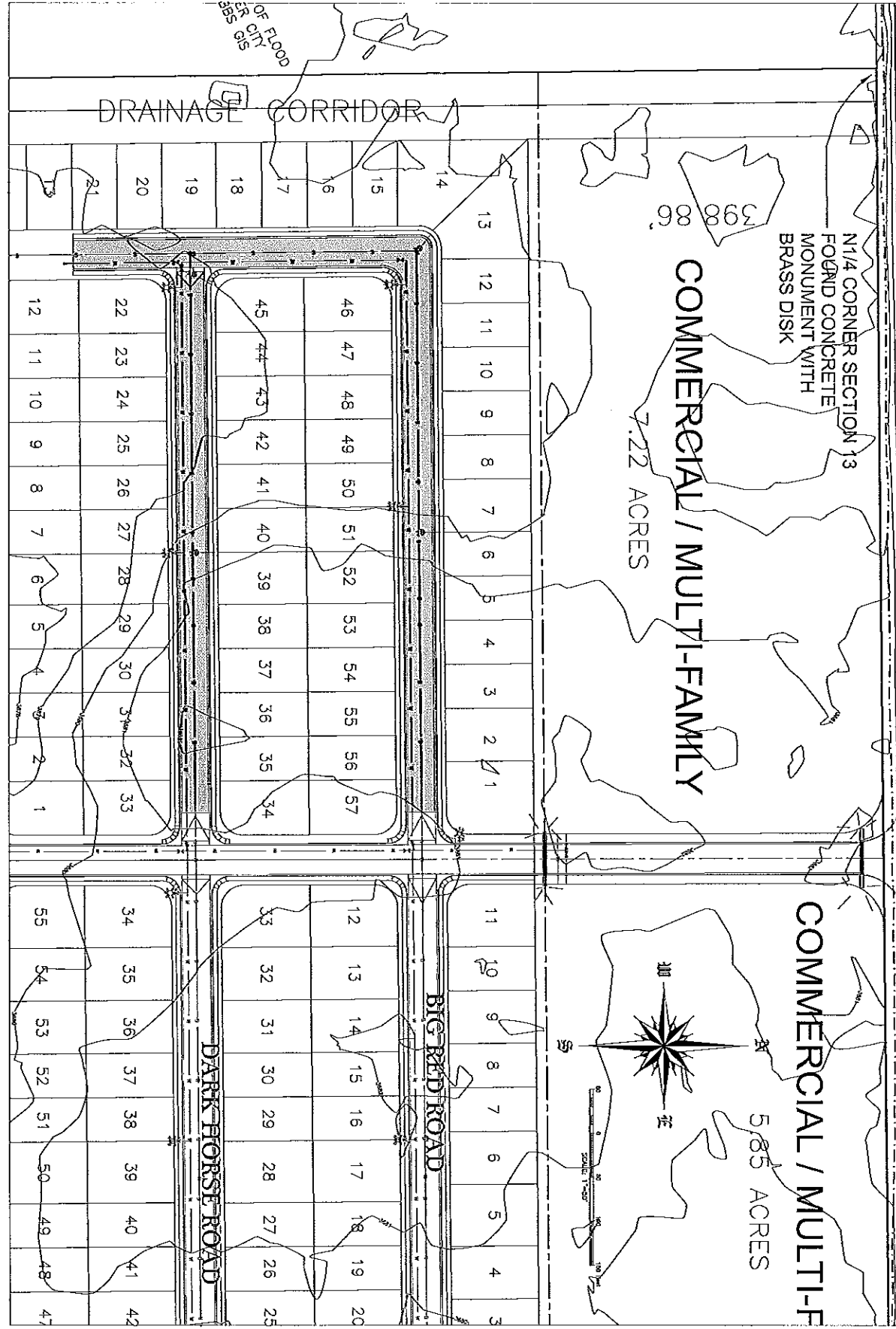
PROJECT: A2

ROSS GROUP
 CONSULTING ENGINEERS
 410 N. GAL PASE
 ALBUQUERQUE, NEW MEXICO 87102
 (505) 263-8800
 (505) 322-1114 FAX

ZIA CROSSING, UNIT 4
 GENERAL NOTES & MAILS, SPECS.

| NO. | DATE | REVISION | BY | CHK | APP. |
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MILLEN ROAD



ORIGINAL DRAWING SIZE 24" X 36"

PRELIMINARY NOT FOR CONSTRUCTION - UNDER REVIEW

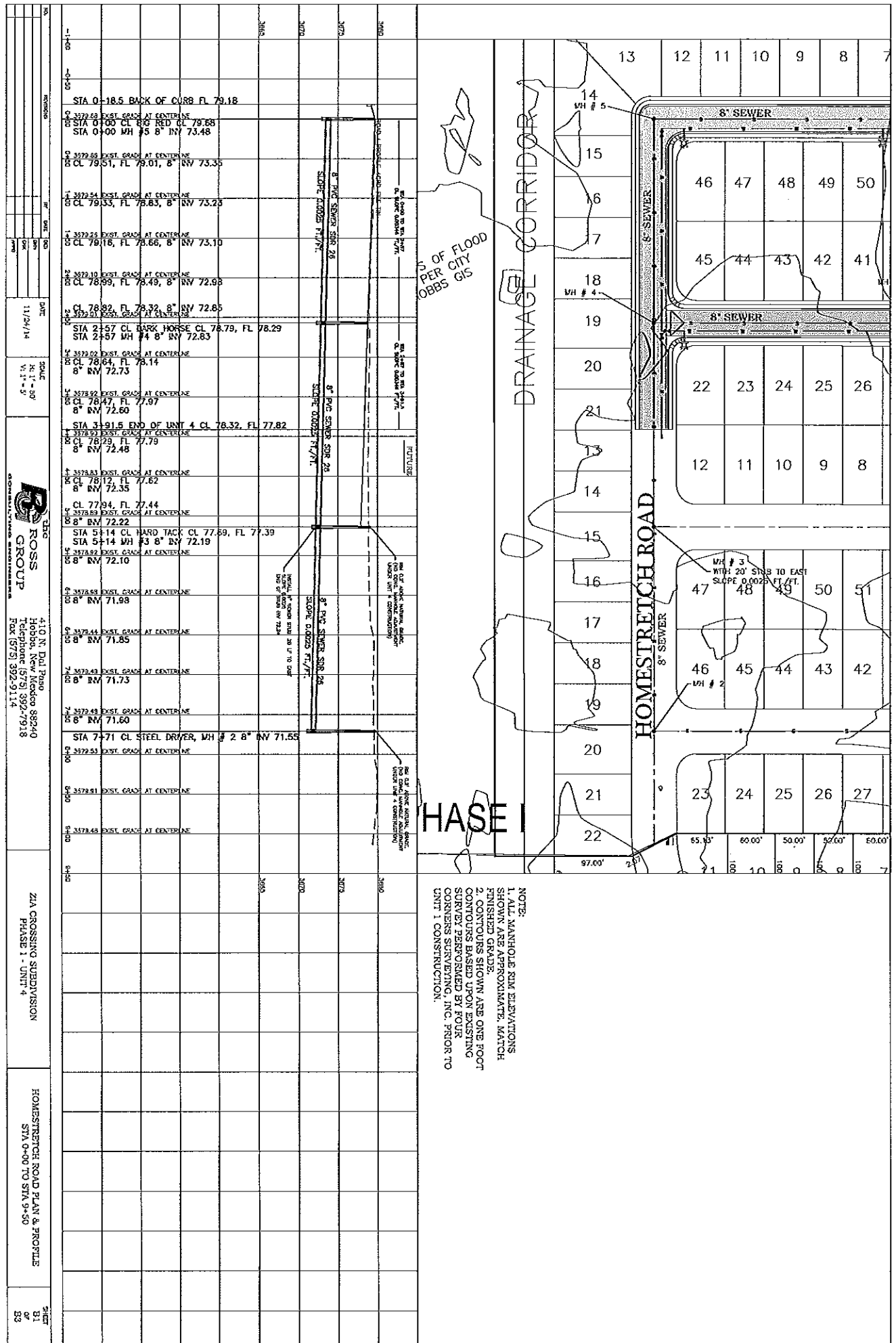
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| 12/29/14 | DR | | | |
| 12/29/14 | DR | | | |

the ROSS GROUP
CONSULTING ENGINEERS
410 N. DULLES
ROSS, VA 22640
(540) 362-7818 TELE
(540) 362-5114 FAX

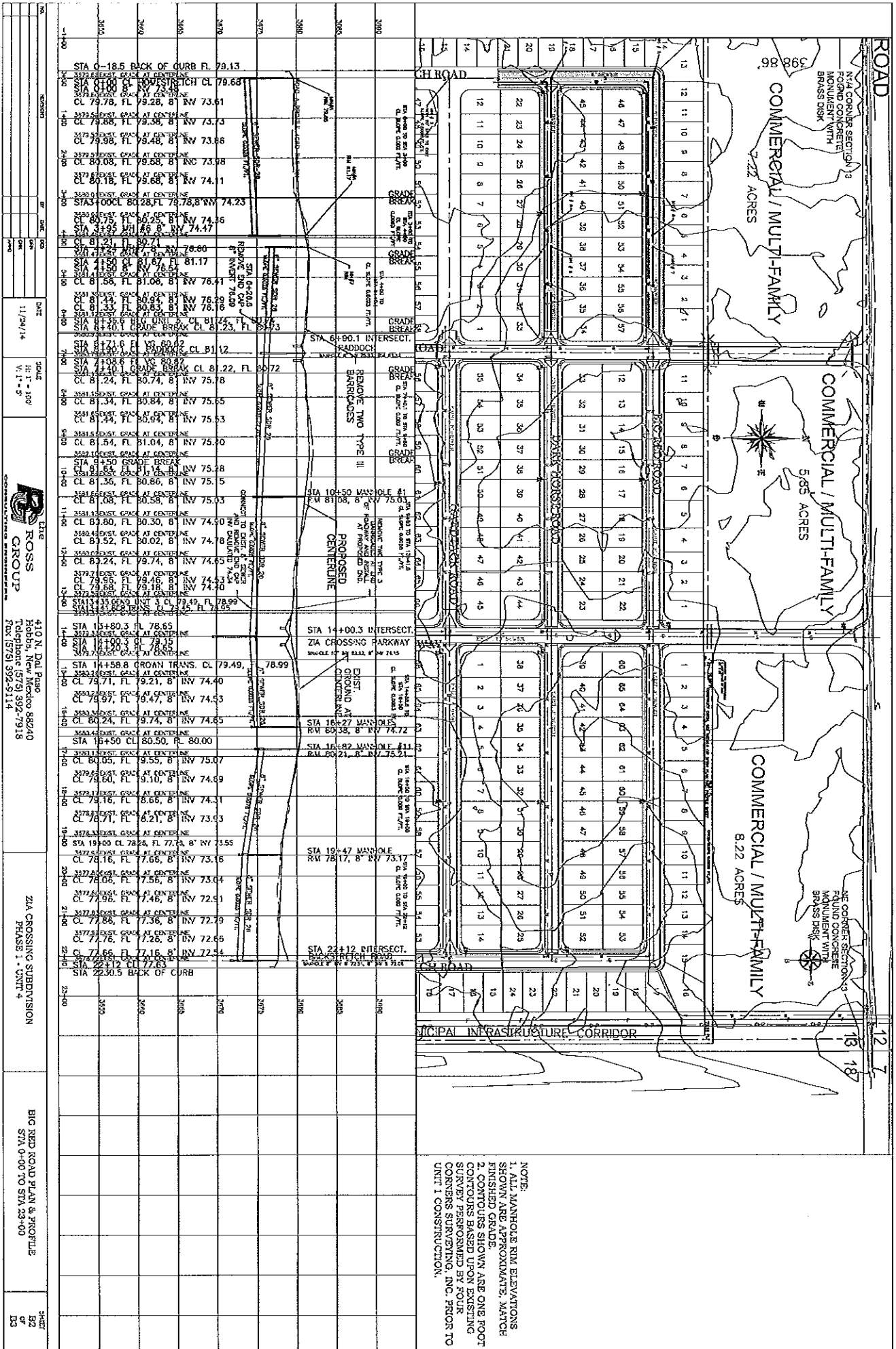
ZIA CROSSING UNIT 4
MASTER LAYOUT

| NO. | DATE | REVISIONS | BY | CHK | INR | APP. |
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| <p>B GROUP 410 N. Dal Paso Hobbs, New Mexico 88240 Telephone (575) 392-7918 Fax (575) 392-9114</p> | | | | |
| <p>ZA CROSSING SUBDIVISION PHASE 1 - UNIT 4</p> | | | | |
| <p>HOMESTRETCH ROAD PLAN & PROFILE STA 0+00 TO STA 9+30</p> | | | | |
| <p>SHEET 81 82</p> | | | | |



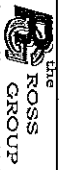
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410 N. DAL PASO
HOBBEN, NEW MEXICO 86240
TELEPHONE (575) 392-7918
FAX (575) 392-3114

ZIA CROSSING SUBDIVISION
PHASE 1 - UNIT 4

BIG RED ROAD PLAN & PROFILE
STA 0+00 TO STA 23+00

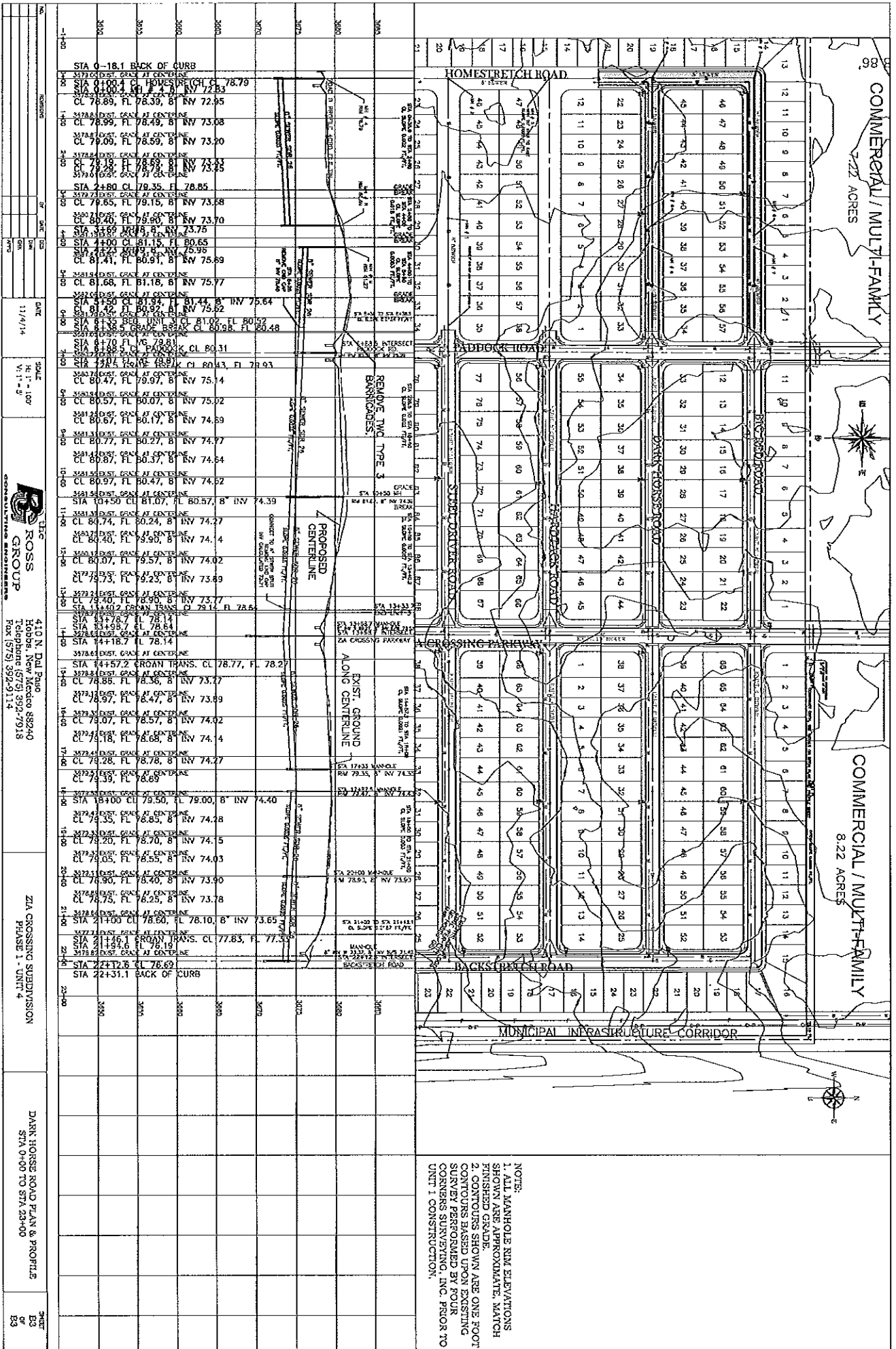
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DATE
11/24/14

SCALE
1" = 100'
V.L. = 5'

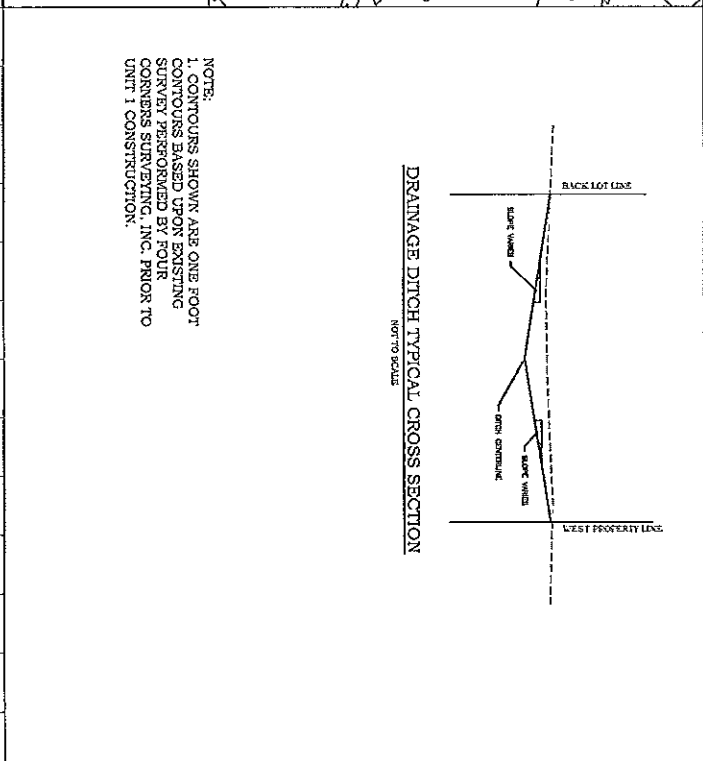
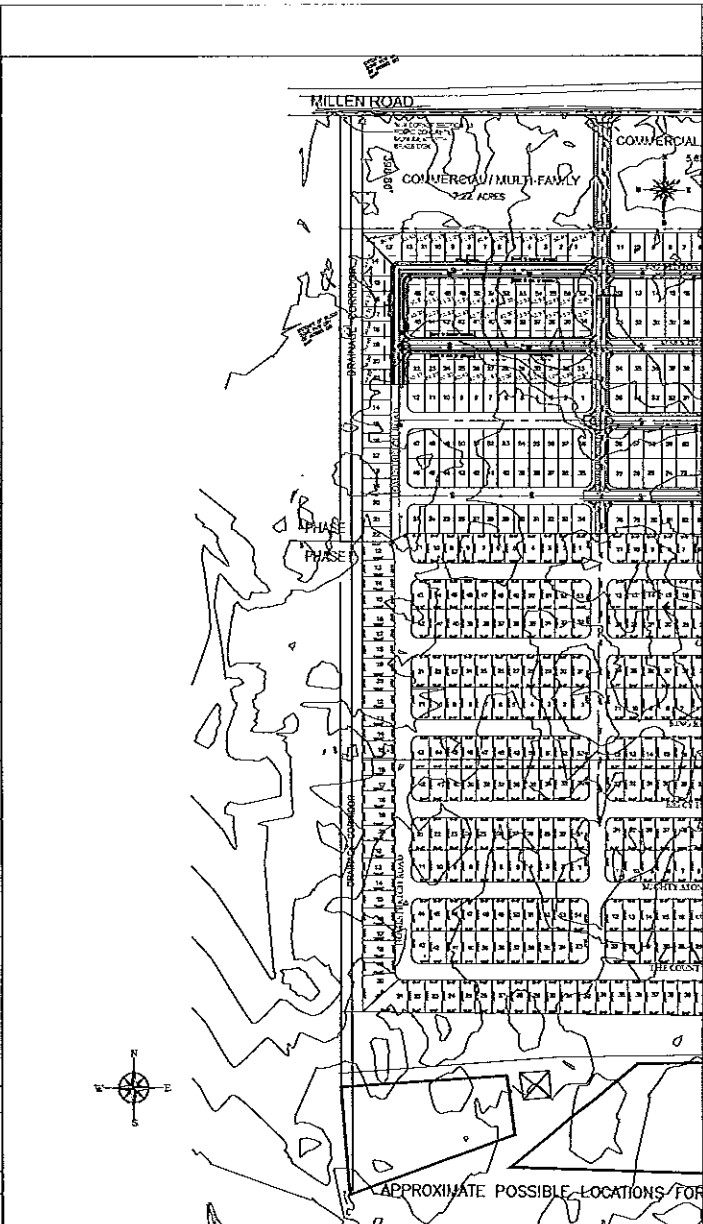
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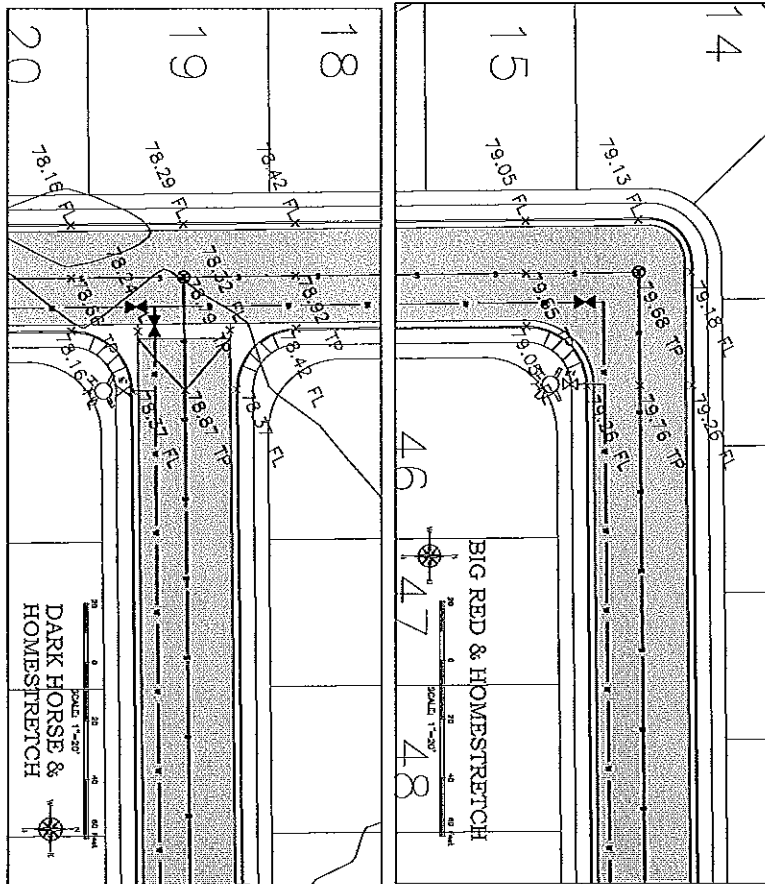
NOTES:
 1. ALL MANHOLE RIM ELEVATIONS SHOWN ARE APPROXIMATE. MATCH FINISHED GRADE.
 2. CONTOURS SHOWN ARE ONE FOOT CONTOURS BASED UPON EXISTING SURVEY PERFORMED BY FOUR CORNERS SURVEYING, INC. PRIOR TO UNIT 1 CONSTRUCTION.

| | |
|---------------------|--|
| DATE | 1/4/14 |
| SCALE | H: 1" = 100' |
| PROJECT | DARK HORSE ROAD PLAN & PROFILE STA 0+00 TO STA 28+00 |
| DESIGNER | B. GROSS |
| ENGINEER | B. GROSS |
| CONSULTANT ENGINEER | 410 N. Dal Paso Hobbs, New Mexico 88240 Telephone (575) 392-7918 Fax (575) 392-9114 |
| CONTRACT NO. | ZIA CROSSING SUBDIVISION PHASE 1 - UNIT 4 |

| STATION | ELEVATION | REMARKS |
|---------|-----------|---|
| 3581 | 18 | STA 0+00 PROPERTY LINE |
| 3580 | 33 | |
| 3580 | 79 | |
| 3580 | 72 | |
| 3580 | 71 | |
| 3580 | 33 | |
| 3580 | 71 | |
| 3580 | 34 | STA 3+56.6 CL COMMERCIAL DITCH (STA 15+25.6) CL 77.77 |
| 3580 | 34 | STA 4+00 CL 77.75 |
| 3580 | 12 | |
| 3580 | 4 | STA 5+00 CL 76.95 |
| 3580 | 01 | |
| 3580 | 13 | STA 6+00 CL 76.75 |
| 3580 | 16 | |
| 3579 | 75 | STA 7+00 CL 76.55 |
| 3579 | 19 | |
| 3579 | 32 | STA 8+00 CL 76.35 |
| 3579 | 33 | |
| 3579 | 35 | STA 9+00 CL 76.15 |
| 3579 | 16 | |
| 3579 | 15 | STA 10+00 CL 75.95 |
| 3579 | 04 | |
| 3579 | 25 | STA 11+00 CL 75.75 |
| 3579 | 38 | |
| 3579 | 27 | STA 12+00 CL 75.55 |
| 3579 | 35 | |
| 3579 | 03 | STA 13+00 CL 75.35 |
| 3579 | 13 | |
| 3579 | 02 | STA 14+00 CL 75.15 |
| 3579 | 03 | |
| 3579 | 24 | STA 14+36.9 CL 75.07 |
| 3579 | 16 | |
| 3578 | 55 | |
| 3578 | 55 | |
| 3578 | 53 | |
| 3578 | 50 | |
| 3578 | 46 | |
| 3578 | 45 | |
| 3578 | 45 | |
| 3578 | 43 | |
| 3578 | 39 | |
| 3577 | 34 | |
| 3576 | 20 | |
| 3576 | 20 | |
| 3576 | 24 | |
| 3576 | 27 | |
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| 3576 | 55 | |
| 3576 | 51 | |
| 3576 | 26 | |
| 3576 | 26 | |
| 3576 | 25 | |
| 3576 | 24 | |
| 3576 | 24 | |
| 3575 | 56 | |
| 3575 | 51 | STA 33+09.8 N. EDGE PROPOSED BASIN |
| 3575 | 49 | |
| 3575 | 38 | |
| 3575 | 34 | |
| 3575 | 28 | |
| 3575 | 21 | |
| 3574 | 55 | |
| 3574 | 48 | STA 36+76.0 S. EDGE PROPOSED BASIN |
| 3574 | 48 | |



| | |
|--|--|
| DATE | 12/16/14 |
| SCALE | H: 1" = 20' V: 1" = 5' |
| ROSS GROUP 410 N. Dal Paso Hobbs, New Mexico 88240 Telephone (575) 392-7918 Fax (575) 392-9114 | ZIA CROSSING SUBDIVISION PHASE 1 - UNIT 4 |
| | WESTERN DRAINAGE DITCH PLAN & PROFILE STA 0+00 TO STA 36+76 |
| SHEET | D1 |



ORIGINAL DRAWING SIZE 24" X 36"

PRELIMINARY - NOT FOR CONSTRUCTION - UNDER REVIEW

| NO. | DATE | REVISIONS | BY | CHK | ENGR | APP. |
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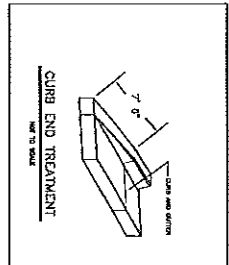
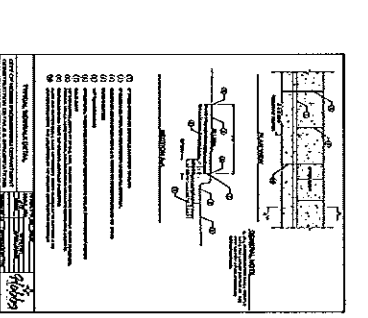
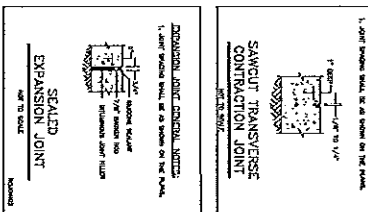
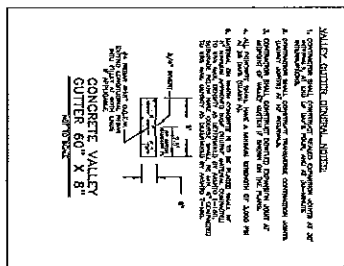
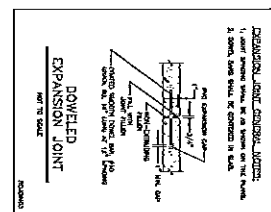
the ROSS GROUP
CONSULTING ENGINEERS
110 N. DELAWARE
ROCKY HILL, CT 06220
(860) 392-7918 TOLL FREE
(860) 392-5114 FAX

ZIA CROSSING UNIT 4

INTERSECTION DETAILS

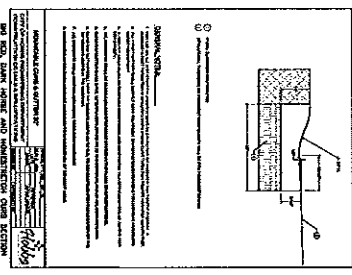
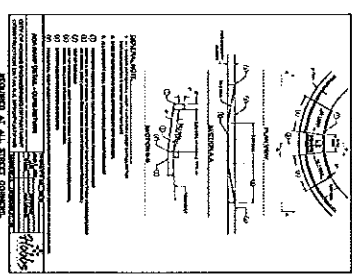
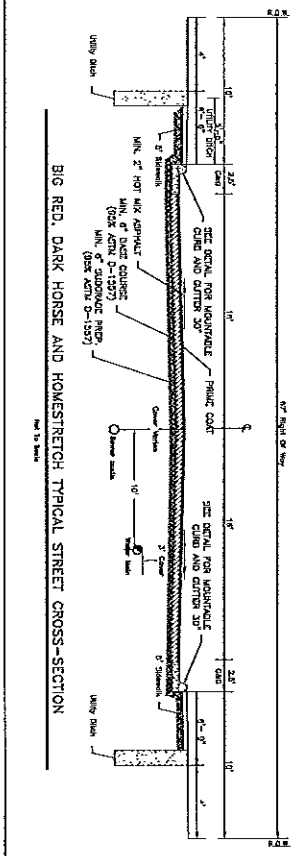
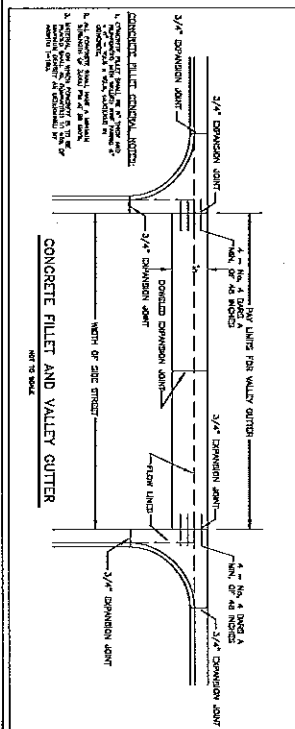
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OF 11 SHEETS



ROADWAY CONSTRUCTION GENERAL NOTES:

ALL CONCRETE WORK SHALL INCLUDE FIBER REINFORCEMENT. FIBERS SHALL BE VIRGIN POLYPROPYLENE STRANDS (APPROX. 3/4" IN LENGTH). ALL CONCRETE SHALL CONTAIN APPROXIMATELY 1.5 LBS. OF FIBER PER CUBIC YARD OF CONCRETE. NO SEPARATE MEASUREMENT OR PAYMENT WILL BE MADE FOR SUCH WORK AND SHALL BE CONSIDERED INCIDENTAL TO CONSTRUCTION. FIBER REINFORCEMENT DOES DELETE REQUIREMENT FOR STEEL REINFORCEMENT WHEN REQUIRED BY DETAILS ON THIS SHEET.



PRELIMINARY - NOT FOR CONSTRUCTION - UNDER REVIEW

ORIGINAL DRAWING SIZE 24" X 36".

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ZIA CROSSING UNIT 4
ROADWAY DETAILS

the ROSS GROUP
CONSULTING ENGINEERS
410 AL DUL PASO
HOBBBS, NEW MEXICO 88249
(505) 352-7216 TELE
(505) 352-5114 FAX

DESIGNER: R1
CHECKED BY: JRS
DATE: 12/28/14
GENERAL CONTRACTOR: JRS INC.
JOB NO.: ROAD

Design Pending

DRAWING PROVIDED BY XCEL ENERGY.

ORIGINAL DRAWING SIZE 24" X 36".

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| Checked By | |
| Date | 12/29/14 |
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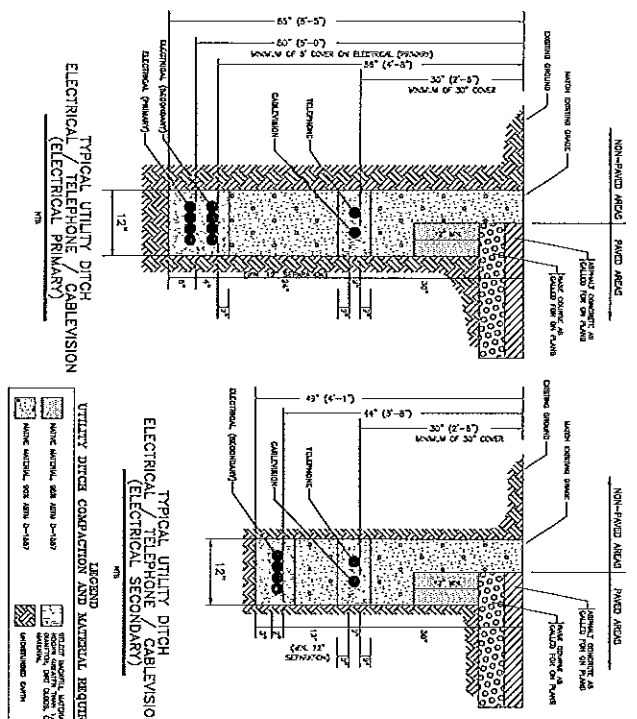


the ROSS GROUP
CONSULTING ENGINEERS
410 N. DAL PASO
15225, NEW MEXICO 82243
(375) 392-7318 TELE
(375) 392-5114 FAX

ZIA CROSSING UNIT 4
UTILITY (ELECTRIC/CABLE/TELEPHONE)
LAYOUT PLAN (BY XCEL ENERGY)

| NO. | DATE | REVISIONS | BY | CHK | ENGR | APP. |
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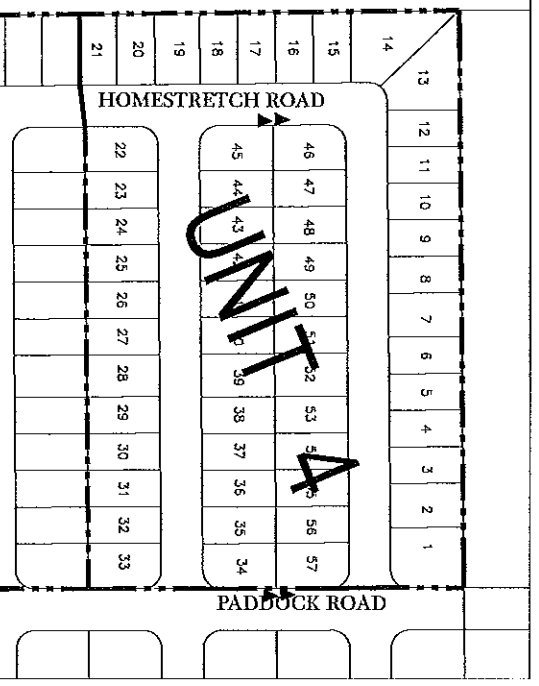
DRAWING PROVIDED BY XCEL ENERGY



LEGEND

- UTILITY DITCH COMPACTANT AND MATERIAL REQUIREMENTS
- 1. 1/2" SAND
- 2. 1/4" SAND
- 3. 1/2" SAND
- 4. 1/4" SAND
- 5. 1/2" SAND
- 6. 1/4" SAND
- 7. 1/2" SAND
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- 15. 1/2" SAND
- 16. 1/4" SAND
- 17. 1/2" SAND
- 18. 1/4" SAND
- 19. 1/2" SAND
- 20. 1/4" SAND
- 21. 1/2" SAND

LEGEND ▲ 16 UNIT CBU (TOTAL 4)



CLUSTER BOX UNIT (CBU) TYPE AND LOCATION

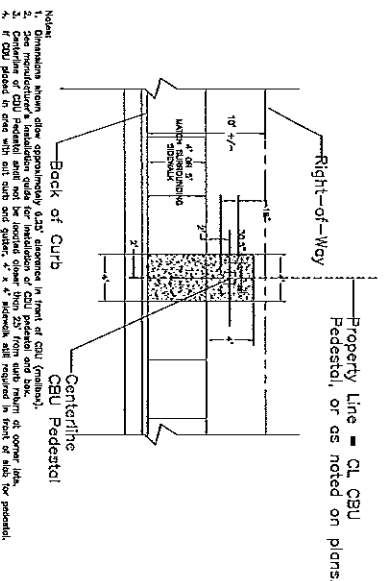
CONSTRUCTION NOTES: DITCHING (UTILITY) CONTRACTOR

- DITCHES, PARALLEL UTILITIES, BACKFILL & COMPACTION PROVIDED BY DITCHING CONTRACTOR.
- DITCHING CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING WITH ALL UTILITY OWNERS AND FOR THE PROTECTION OF ALL UTILITIES AFTER THEIR INSTALLATION. IF APPLICABLE, GAS COMPANY SHALL DITCH, INSTALL, BACKFILL AND COMPACT THEIR OWN UTILITIES.
- ANY UTILITIES DAMAGED BY THE DITCHING CONTRACTOR DURING TRENCHING, REPAIRS, OR INSTALLING SERVICE LINES SHALL BE REPAIRED AND/OR REPLACED AT THE EXPENSE OF THE DITCHING CONTRACTOR.
- EXTRA DEPTH NECESSARY FOR THE ELECTRICAL PRIMARY AND SECONDARY TO CROSS UNDER WATER OR SEWER LINES AS SHOWN IN THE TYPICAL DETAILS IS CONSIDERED INDIVIDUAL AND NO EXTRA PAYMENT WILL BE MADE.

CLUSTER BOX UNITS (CBU'S) GENERAL NOTES:

CBU'S AVAILABLE AT WWW.MAILBOXES.COM.
 16 UNIT CBU TO BE MODEL NUMBER 3316, WITH PEDESTAL 3385. MANUFACTURED BY SAINSBURY INDUSTRIES - ALL ALUMINUM CONSTRUCTION CONTAINING AN OUTGOING MAIL SLOT AND 2 PARCEL LOCKERS EACH. ALL CBU KEYS TO BE DELIVERED TO THE ENGINEER FOR DELIVERY TO THE POST OFFICE.

TYPICAL CLUSTER BOX UNIT (CBU) CONCRETE DETAIL



Notes:

1. Dimension shown allow approximately 0.25" clearance in front of CBU (minimum).
2. See manufacturer's installation guide for installation of CBU pedestal and back.
3. Dimensions of CBU pedestal shall not be exceeded other than 25" from curb margin of concrete.
4. If CBU pedestal is cast with curb and sidewalk, a 2" recessed slot is required in front of curb for pedestal.

ORIGINAL DRAWING SIZE 24" X 36".

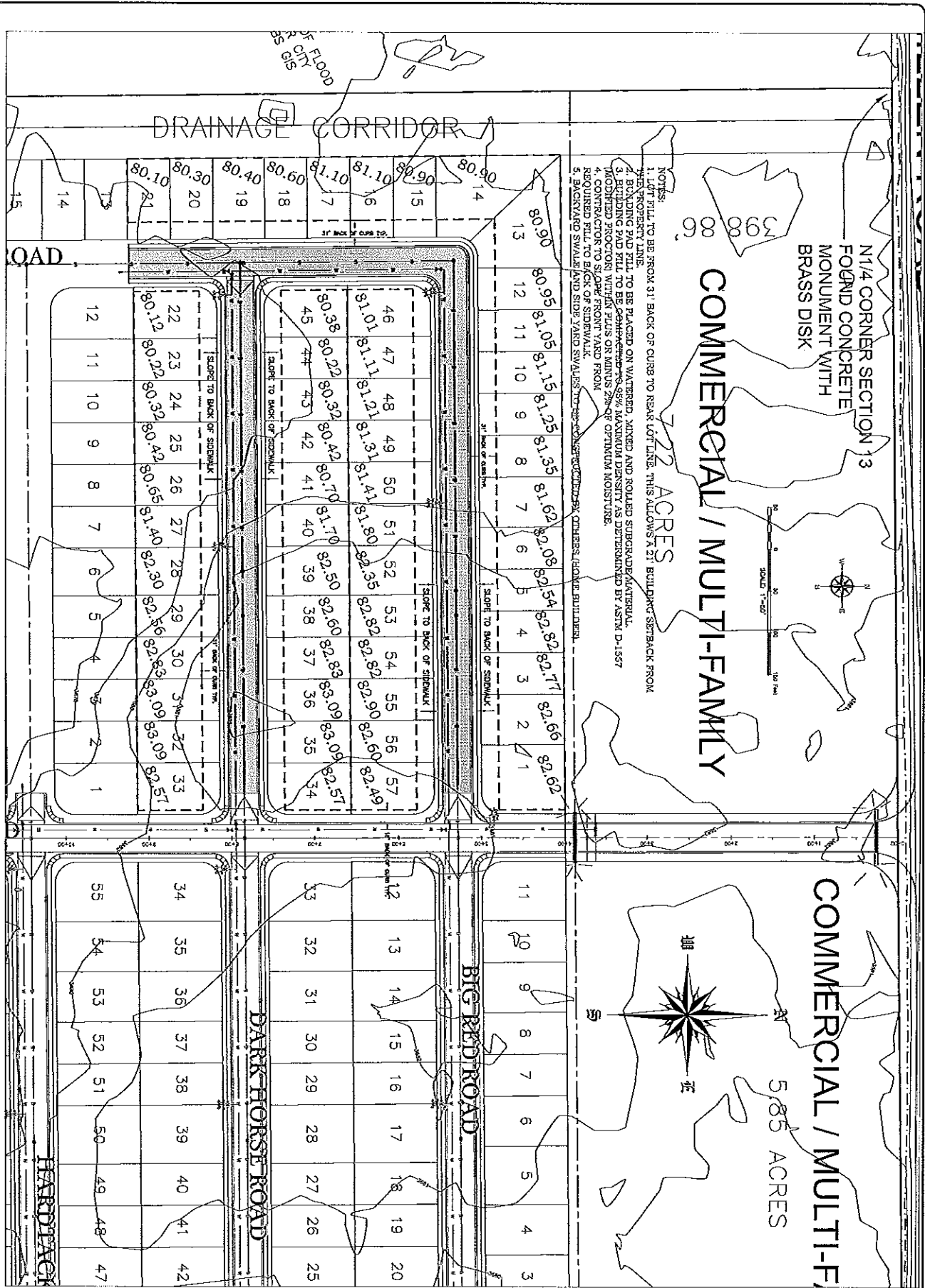
PRELIMINARY - NOT FOR CONSTRUCTION - UNDER REVIEW

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 of 12 sheets

the ROSS GROUP
 CONSULTING ENGINEERS
 10000 W. 10th Ave. #100
 DENVER, CO 80202
 (303) 733-2111 FAX

ZIA CROSSING UNIT 4
 POST OFFICE CLUSTER BOX DETAILS
 UTILITY (ELECTRIC/CABLE/TELEPHONE)
 TRENCH DETAILS

| NO. | DATE | REVISIONS | BY | CHK | ENR | APP. |
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- NOTES:
1. FILL TO BE FROM 3' BACK OF CURB TO REAR LOT LINE. THIS ALLOWS A 2' BUILDING SETBACK FROM THE PROPERTY LINE.
 2. BINDING PAD FILL TO BE PLACED ON WATERED, MIXED AND ROLLED SURGRADE MATERIAL.
 3. BUILDING PAD FILL TO BE COMPACTED TO 95% MAXIMUM DENSITY AS DETERMINED BY ASTM D-1557 MODIFIED PROCTOR WITHIN PLUS OR MINUS 2% OF OPTIMUM MOISTURE.
 4. CONTRACTOR TO SLOPE FRONT YARD FROM REQUIRED FILL TO BACK OF SIDEWALK.
 5. BACKFILL SWALE AND SIDE YARD SWALES TO BE COMPACTED TO 95% MAXIMUM DENSITY AS DETERMINED BY ASTM D-1557.

ORIGINAL DRAWING SIZE 24" X 36"

PRELIMINARY - NOT FOR CONSTRUCTION - UNDER REVIEW

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Commissioner Garry Buie said there is a trailer park on Albertson's Circle and he wants to know if there is anything the city can do to clean up the area? Mr. Robinson said that staff has been dealing with the owners about cleaning it up. He said the owner was at the Planning Board in June or July and the Board approved a two year variance to clean up the park and come into compliance. He said she also must put a fence around the property. Commissioner Buie said the units they brought in are in terrible shape and he did not think the Fire Department would be able to get into the park.

Commissioner Buie said that it seems like all the other areas are being brought up and looking better but this area does not seem like it has had any change and he believes it is a fire hazard.

Mr. Kesner said to not wait until the end of the two years before contacting her. He said it would make sense after one year to send her a letter and start telling her she has to come into compliance in the next year. Mr. Robinson said they are in contact with the property owner often. He did say that staff would write a letter and make sure she knows she will have to be in compliance in one year.

5) Review and Consider Zia Crossing Subdivision, Unit 4 Preliminary Plan as submitted by property owner Black Gold Estates, LLC.

Mr. Robinson said this is the Preliminary Plan for Unit 4. He said there are 57 lots in this unit. Mr. Kesner asked about the utility extensions and if they were going to take place down Millen? Mr. Robinson said the utility extensions will be extended west along the developers property and about 300 feet from Millen. Mr. Hicks asked what were the sewer and water line sizes? Mr. Robinson said 12" water and 10" sewer. He said there is a lift station to serve this area. Mr. Ramirez made a motion, seconded by Mr. Shaw to approve the Preliminary Plan as presented. The vote on the motion was 5-0 and the motion carried.

6) Review and Consider a proposed Ordinance repealing Section 15.08 of the Hobbs Municipal Code concerning Fire Zones.

Mr. Robinson said this was an ordinance that was enacted in 1957 which declared the entire city limits as a Fire Zone and they created zones. He said at the time there was a distinct difference between fire codes and IBC. He said adopting the fire districts and creating the fire zones is what made the regulatory items together. He said today with the current fire codes and the IBC it is no longer necessary to have two separate codes.

Mr. Robinson said some of the city owned property such as the downtown project would fall within one of the fire zones and require any structures to be built out of steel instead of wood frame. He said the IBC says we can build with wood frame as long as there are correct sprinkler systems installed. Mr. Hicks said essentially we are removing this ordinance and we are still in good fire planning by following the IBC.

Mr. Robinson said the ordinance would also eliminate any manufactured home being placed in these areas. Mr. Kesner said so in the current codes manufactured homes could not be located in these areas? Mr. Robinson said manufactured homes cannot but modular



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM


MEETING DATE: February 2, 2015

SUBJECT: PUBLICATION OF AN ORDINANCE TO REPEAL CHAPTER 15.08 FIRE ZONES OF THE CITY OF HOBBS MUNICIPAL CODE.

DEPT. OF ORIGIN: Planning Department
DATE SUBMITTED: January 26, 2015
SUBMITTED BY: Kevin Robinson – Development Director

Summary: The Municipality created Fire Zones within the Municipal Boundaries on February 18, 1957 by adopting Ordinance #431, adopting the (1939) Uniform Building Code and to conform to the UBC declaring the entire City of Hobbs a fire district and designating Fire Zone 1-3. Subsequently the International Fire Code and the International Building Code have provisions in place to address the intent of Chapter 15.08 of the Municipal Code, making the declaration of a fire district and designating fire zones superfluous. The City of Hobbs Planning Board reviewed this issue on January 20, 2015 and voted 5 to 0 to recommend approval of the Ordinance Repealing Chapter 15.08 of the Hobbs Municipal Code.

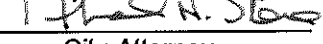
Fiscal Impact:

Reviewed By: 
Finance Department

No Fiscal impact.

Attachments: Ordinance, Planning Board Minutes.

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Staff recommends consideration of the Ordinance Repealing Chapter 15.08 of the Municipal Code.

Approved For Submittal By:


Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

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| Resolution No. _____ | Continued To: _____ |
| Ordinance No. _____ | Referred To: _____ |
| Approved _____ | Denied _____ |
| Other _____ | File No. _____ |

CITY OF HOBBS

ORDINANCE NO. _____

**AN ORDINANCE REPEALING CHAPTER 15.08
OF THE HOBBS MUNICIPAL CODE**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HOBBS,
NEW MEXICO, that the following Chapter of the Hobbs Municipal Code be and is
hereby repealed in its entirety.

Chapter 15.08

FIRE ZONES

15.08.010 Entire City declared fire district—Fire zone map.

15.08.020 General requirements.

15.08.030 Restrictions in Fire Zone No. 1.

15.08.040 Restrictions in Fire Zone No. 2.

15.08.050 Restrictions in Fire Zone No. 3.

PASSED, ADOPTED AND APPROVED this _____ day of _____,
2015.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

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homes could be. Mr. Kesner said so we are not following these codes not anyway. Mr. Robinson said this code has not been followed in sometime. Mr. Shaw said there are a lot of lots in this area that would be good for mobile home placement. Mr. Hicks said apparently this ordinance does not serve a purpose.

Mr. Eric Enriquez said it is an outdated code. He said it was probably initiated to strategically place fire stations so they could equip them and respond to the locations built on their construction. He said today there is the International Building Code that addresses the issues. Mr. Shaw made a motion, seconded by Mr. Penick to repeal the Ordinance Section 15.08. The vote on the motion was 5-0 and the motion carried.

7) Adjournment.

With nothing further to discuss the meeting adjourned at 10:36 am.